Trent logo

**Minor Changes to Existing Course – USC Form**

Minor changes to courses must receive USC approval prior to implementation. Application procedures and resources are available on the [USC web page](mailto:USC%20web%20page). Complete proposals must be submitted to [usc@trentu.ca](mailto:usc@trentu.ca) by the Department Chair.

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| --- | --- |
| **Academic Unit** | |
|  | |
| **Chair** | |
|  | |
| **Date Submitted** | |
|  | |
| **Proposal has been evaluated and approved by departmental curriculum committee** | |
| *check here* | |
| **Type of Change** (check any that apply) | |
|  | Title |
|  | Description |
|  | Prerequisite |
|  | Cross-list (adding or removing) |
|  | Level (e.g., from 2000 level to 3000 level) |
|  | Code |
|  | Experiential learning component *(see* [*Careerspace website*](https://www.trentu.ca/careerspace/get-experience/what-experiential-learning) *for definitions)* |
|  | Reserve list (placement or reactivation) |
|  | Permanent deletion |
| **Course Prior to Change(s)**  Course code, title, description, prerequisite (if any), exclusions (if any) as listed in the Academic Calendar | |
|  | |
| **Course After Change(s)**  Course code, title, description (maximum 50 words), prerequisite (if any), exclusions (if any) as listed in the Academic Calendar | |
|  | |
| **Reason for Change(s)** | |
|  | |
| **Academic Term (e.g., 2022FA, 2023SU) when change(s) will take effect** | |
|  | |
| **Consultation With All Affected Academic Units** | |
| If other departments will be affected as a result of the changes (e.g., cross-listed), share the proposal with these units and request a response for inclusion here. Add rows if needed. If a response has not been obtained at the time of submission, indicate date sent in the *responding comments* row. | |
| **Department (1)** | |
|  | |
| **Department (1) Chair’s responding comments** | |
|  | |
| **Department (2)** | |
|  | |
| **Department (2) Chair’s responding comments** | |
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