

Financial Aid Office
Blackburn Hall

OSAP Review: Non-Supporting Step-Parent

Last Name: _____ First Name: _____

Trent ID #: _____ Trent Email: _____

OSAP expects dependent students to provide parent and step-parent information on their OSAP application. To remove a step parent from an application the following criteria must be met:

- 1) The step-parent is refusing to support the student
- 2) The step-parent has never supported the student directly or in-directly since the parental union

Please select the appeal that applies to you:

☐ **Parental Union Occurred BEFORE you turned 16 years if age**

Submit ALL of the following:

- A signed and dated letter from you detailing your family situation and relationship with your step parent
- A letter from your natural parent providing the date of marriage or common-law union, a description of any prenuptial arrangements regarding the support of the children, and an explanation of how the natural parent has supported the student since the union
- A letter from the step-parent explaining the reason(s) why he or she will not support the student
- Evidence of formal arrangements/prenuptial agreements that show the step-parent is not directly or indirectly contribution to the student's expenses
 - The document must be signed by both parents, and witnessed by at least two individuals and dated prior to the marriage
 - If signed by witnesses only and notarized or done in consultation with a lawyer, the name and address of witnesses and date of witness signatures must be included on the document
- The reasons for refusing to contribute do not constitute an arbitrary refusal to assist the student
- A family budget completed by the natural parent indicating only his or her actual monthly gross and net income, expenses and the amount of support provided to the student

☐ **Parental Union Occurred AFTER you turned 16 years if age**

Submit ALL of the following:

- A signed and dated letter from you detailing your family situation and relationship with your step parent
- A letter from your natural parent providing the date of marriage or common-law union, a description of any prenuptial arrangements regarding the support of the children, and an explanation of how the natural parent has supported the student since the union
- A letter from the step-parent explaining the reason(s) why he or she will not support the student
- A copy of the prenuptial agreement/marriage contract, if one exists

Please Note: Arbitrary parental refusals are not acceptable for this review. Your natural parent must demonstrate an ability to support you and there must be clear reasons why your step parent does not support you.

Submit your OSAP Application Before the Appeal Deadline

Submit this form and all documentation to the Financial Aid Office, Blackburn Hall. If you have questions, please call our office. *Incomplete appeals, or those received after the deadline, cannot be processed.*

Office Use Only

Decision: _____

Date: _____ Initials: _____