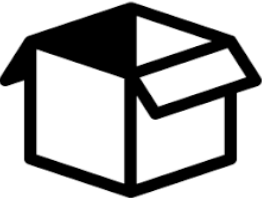







# Rules for storing samples in a walk-in fridge or freezer

	<ul style="list-style-type: none"> <li>• Consolidate your samples into a storage container</li> <li>• Use a cooler, plastic tote or strong cardboard box</li> <li>• Match the volume of outer container = contents (don't waste space)</li> <li>• Ensure box is strong, bottom is taped and not too large</li> <li>• Containers should be able to fit on the shelves</li> <li>• All containers must have lids</li> </ul>
	<ul style="list-style-type: none"> <li>• Label each container (top and sides)</li> <li>• We should be able to determine who the container belongs to without pulling it off shelf/having to lift it up</li> </ul> <p>Label with:</p> <ul style="list-style-type: none"> <li>✓ Your 1st/last name</li> <li>✓ Supervisor's name</li> <li>✓ Date</li> <li>• Remove all other names/addresses if reusing container</li> <li>• Where possible write directly on container with permanent marker. Tags/tape fall off</li> </ul>
	<p>Absolutely no storage of lab chemicals of any kind e.g. Sigma, Fisher chemicals. These must be stored in your lab</p> <p>NO storage of flammable samples. Use a spark free fridge/freezer specific for flammable storage</p>
	<p>All animal/fish samples must be stored in bags that are leak proof Ideally in hard sided container NO exposed tissue, fur NO exposed bones, horns –nothing than can scratch/cut</p>
	<p>Remove &amp; discard samples when your research is complete Ensure you have obtained your supervisor's approval Discard appropriately e.g. garbage, biohazardous/hazardous waste</p>
	<p>Unlabelled samples may be discarded If we are unable to ascertain owner If fridge/freezer fails and we have to relocate contents temporarily</p>

If you have any questions, contact Science Facilities:

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