

**Self declaration of Extenuating Circumstance
Fall/Winter 2019 20 Full courses &
Winter 2020 Half Courses Only**

Students may use this form to formally self-declare extenuating circumstances to support requests for academic accommodations related to the disruption caused by COVID-19 where other forms of documentation are not available. This form may be used to support requests for incomplete or aegrotat standing; final exam waiver; request for Pass grade; and petitions for late withdrawal, academic suspension, exemptions to degree requirements and/or academic regulations.

This form may only be used for requests related to the Fall/Winter 2019-20 & Winter 2020 terms.

Student Name:	Student Number:
Trent Email Address:	Telephone:
Program:	

Definition: Exceptional circumstance

For the purposes of this form, Trent University considers an exceptional circumstance to have occurred if there has been an unexpected event that is beyond your control and is preventing you from meeting academic obligation(s). Exceptional circumstances are not only related to medical or personal health, and might relate to COVID-19 directly (eg. personal illness, primary caregiver for someone affected by illness, etc) or indirectly (unexpected childcare responsibilities, inability to obtain supporting documentation).

Declaration of Extenuating Circumstance:

Reason for Request: Briefly outline your extenuating circumstance as it relates to the COVID-19 situation.

Please read the following statements carefully and check each box to indicate that you have read and understood.

- I am submitting this self-declaration as a request made in good faith and verify that my ability to meet my academic obligations was impacted by extenuating circumstances beyond my control related to COVID-19.
- I verify that the information contained on this form is complete and valid.
- I acknowledge that submitting false or misrepresentative information in support of requests for concessions on academic work or deadlines is considered to be Cheating under the University's policy on Academic Integrity, and that offences will be dealt with by following procedures set out in the University's Academic Integrity Policy.

Student Signature:

Date:

The information on this form is collected under the authority of the Trent University Act, 1963 and is needed to document a request for academic accommodations. The information will be used to officially record your request and to update your academic record if your request is granted. If you have any questions about the collection, use or disclosure of this information by the University, please contact the University Registrar, Office of the Registrar, Blackburn Hall, 705-748-1215, registrar@trentu.ca.