

## Information Regarding the Application for Reactivation

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### You may use this application to return to the University if:

- you have not attended any other educational institution since your last session at Trent (except if you have studied elsewhere on an approved *Letter of Permission* from Trent) **and**
- you have left Trent University in good standing, or on academic probation, or after an Academic Dishonesty suspension, or have graduated

### Instructions for applicants:

1. Review the criteria listed above to ensure you are eligible for reactivation.
2. Complete and sign the attached form;
3. Mail or email the completed form to the address below.

### Important notes:

- Your application will not be processed if you have an outstanding balance owing to the University.
- Once your application is approved and processed, you will receive a confirmation at the email address you provide on the form. After that, all communication will be sent to your Trent email address.
- Deadlines for submitting this application:
  - August 15<sup>th</sup> for fall applicants
  - December 15<sup>th</sup> for winter applicants
  - April 15<sup>th</sup> for summer applicants

Office of the Registrar  
Trent University  
1600 West Bank Drive  
Peterborough, Ontario K9L 0G2  
[registrar@trentu.ca](mailto:registrar@trentu.ca)

Need assistance or have questions? Call us at 705-748-1215



# Office of the Registrar APPLICATION FOR REACTIVATION

Please review the *Information Regarding the Application for Reactivation* before completing and submitting this form. Trent University reserves the right to deny admission to any applicant.

Full Name		Previous surname (if applicable)	
Date of Birth (yy/mm/dd)		Trent Student No.	
Current mailing address and city			Postal code
Phone No.		Email*	
*The email address you provide will only be used to notify you about the status of your application for reactivation. Once you have been reactivated, all official communication will be sent to your Trent email account.			

In which session and year do you intend to return (specify year):		Please note: Your former program will be reactivated. If you wish to change your major, please submit a change of major form.
<input type="checkbox"/> Fall _____		
<input type="checkbox"/> Winter _____		
<input type="checkbox"/> Summer _____		
Have you attended any other post-secondary institution since your last session at Trent University?		<input type="checkbox"/> YES <input type="checkbox"/> NO
Are you a Canadian citizen or a Permanent Resident?		<input type="checkbox"/> YES <input type="checkbox"/> NO
Do you require an updated Visa letter? (for International students only)		<input type="checkbox"/> YES <input type="checkbox"/> NO
Are you Reactivating to Graduate?		<input type="checkbox"/> YES <input type="checkbox"/> NO
Are you Reactivating from an Academic Dishonesty Suspension?		<input type="checkbox"/> YES <input type="checkbox"/> NO
Are you Reactivating to take a course on a Letter of Permission at another institution?		<input type="checkbox"/> YES <input type="checkbox"/> NO

I declare the above information is correct and complete, and acknowledge that:	
<ul style="list-style-type: none"> <li>o it is my responsibility to register myself in specific courses using myTrent and to verify my registration status on a regular basis;</li> <li>o I may be required to provide documentation at some future date to substantiate information and that any misrepresentation of this data may result in the cancellation of my enrolment or registration status and is considered a breach of academic dishonesty;</li> <li>o it is my responsibility to familiarize myself with my degree requirements, academic and financial deadlines associated with course registration, and the regulations contained in the University Calendar.</li> </ul>	
Signature:	Date:

**Return completed form to:** Trent University, Office of the Registrar  
Email: [registrar@trentu.ca](mailto:registrar@trentu.ca)

<b>office use only</b>	<input type="checkbox"/> academic record updated	<input type="checkbox"/> student notified	<input type="checkbox"/> Information Technology notified
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The information on this form is collected under the authority of the Trent University Act, 1963, and is needed to process your application for reactivation. The information will be used to track and monitor this process. If you have any questions about the collection, use or disclosure of this information by the University, please contact: the University Registrar, Blackburn Hall, by email [registrar@trentu.ca](mailto:registrar@trentu.ca) or by telephone 705-748-1215.