

Information Regarding the Application for Reactivation

You may use this application to return to the University if:

- you have not attended any other educational institution since your last session at Trent (except if you have studied elsewhere on an approved *Letter of Permission* from Trent) **and**
- you have left Trent University in good standing, or on academic probation, or after an Academic Dishonesty suspension, or have graduated

Instructions for applicants:

1. Review the criteria listed above to ensure you are eligible for reactivation.
2. International students (ie. applicants who are not Canadian citizens or Permanent Residents) must include a copy of a current study permit, and also complete a *Declaration of Fee Status* form, available from our office.
3. Complete and sign the attached form;
4. Mail, email or fax the completed form to the address below.

Important notes:

- Your application will not be processed if you have an outstanding balance owing to the University.
- Once your application is approved and processed, you will receive a confirmation at the email address you provide on the form. After that, all communication will be sent to your Trent email address.
- Deadlines for submitting this application:
 - August 15th for fall applicants
 - December 15th for winter applicants
 - April 15th for summer applicants

Office of the Registrar
Trent University
1600 West Bank Drive
Peterborough, Ontario K9J 7B8
registrar@trentu.ca
fax: 705-748-1629

Need assistance or have questions? Call us at 705-748-1215



Office of the Registrar
APPLICATION FOR REACTIVATION

Please review the *Information Regarding the Application for Reactivation* before completing and submitting this form. Trent University reserves the right to deny admission to any applicant.

Full Name		Previous surname (if applicable)	
Date of Birth (yy/mm/dd)		Trent Student No.	
Current mailing address and city			Postal code
Phone No.		Email*	
*The email address you provide will only be used to notify you about the status of your application for reactivation. Once you have been reactivated, all official communication will be sent to your Trent email account.			

In which session and year do you intend to return (specify year): <input type="checkbox"/> Fall _____ <input type="checkbox"/> Winter _____ <input type="checkbox"/> Summer _____	Please note: Your former program will be reactivated. If you wish to change your major, please submit a change of major form.
Have you attended any other post-secondary institution since your last session at Trent University?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Are you a Canadian citizen or a Permanent Resident?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Do you require an updated Visa letter? (for International students only)	<input type="checkbox"/> YES <input type="checkbox"/> NO
Are you Reactivating to Graduate?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Are you Reactivating from an Academic Dishonesty Suspension?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Are you Reactivating to take a course on a Letter of Permission at another institution?	<input type="checkbox"/> YES <input type="checkbox"/> NO

I declare the above information is correct and complete, and acknowledge that: <ul style="list-style-type: none"> ○ it is my responsibility to register myself in specific courses using myTrent and to verify my registration status on a regular basis; ○ I may be required to provide documentation at some future date to substantiate information and that any misrepresentation of this data may result in the cancellation of my enrolment or registration status and is considered a breach of academic dishonesty; ○ it is my responsibility to familiarize myself with my degree requirements, academic and financial deadlines associated with course registration, and the regulations contained in the University Calendar. 	
Signature:	Date:

Return completed form to: Trent University, Office of the Registrar
 Fax: 705-748-1629 Email: registrar@trentu.ca

office use only <input type="checkbox"/> academic record updated <input type="checkbox"/> student notified <input type="checkbox"/> Information Technology notified
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