# 

## Title

1. **Office of Research and Innovation**

Suite 344 Gzowski College – Symons Campus Peterborough, Ontario, Canada K9J 7B8 705.748.1011 x7245

**Date of last revision:**

*Category: Research*

*Approval:*

### I) Definitions:

Definitions for terms with discrete meaning within this document.

ACF: Animal Care Facility

PI: Principal Investigator. The person in charge of the research or teaching effort overall.

PPE: Personal protective equipment. Examples of this are lab coats, disposable gloves, or safety goggles.

SOP: Standard Operating Procedure.

### II) Purpose/ Reason:

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### III) Responsibilities:

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| --- |
| **The Principal Investigator is responsible for ensuring:**  a.  b. Implementation of the procedures as described.  c. Appropriate PPE is available.  **It is the responsibility of the students and research personnel to:**  a. Read, understand, and follow the procedures described.  b. Don appropriate PPE for the procedures described (lab coat and gloves as a minimum).  c. Document and report to the PI any unforeseen animal incidents or revisions/refinements undertaken with the work as approved by the ACC |

### IV) Scope:

This policy is applicable to all personnel (research investigators, students, technicians) who

**V) Materials:**

List

### VI) Procedures:

**1.0 General Principles**

List

### VII) Bibliography:

##### **Contact Officer:** Manager of Animal Care

##### **Date for Next Review:**

**Related Policies, Procedures and Guidelines:**

**Policies Superseded by This Policy:**