

# Instructions to complete a Canada Impact+ Research Training Awards Nomination Form

## General information

### About the initiative

Important: the Canada Impact+ Research Training Award nomination form must be submitted electronically on the Canada Impact+ Research Training Award SharePoint (SharePoint) by a designated representative of the nominating institution.

Read the initiative description for the Canada Impact+ Research Training Awards before completing the nomination form.

Use the Canada Impact+ Research Training Award nomination form to apply to the Canadian Institutes of Health Research (CIHR), the Natural Sciences and Engineering Research Council of Canada (NSERC), or the Social Sciences and Humanities Research Council (SSHRC) for the Canada Impact+ Research Training Awards (Impact+ Training Awards) at the doctoral or postdoctoral level.

Apart from personal contact information, no changes or updates to submitted nominations can be made either before or after the deadline. Personal contact information may be updated by sending an email to [CIRTA-BFRIC@NSERC-CRSNG.GC.CA](mailto:CIRTA-BFRIC@NSERC-CRSNG.GC.CA).

### Eligibility

For the Impact+ Research Training Award initiative eligibility criteria, refer to the Canada Impact+ Research Training Awards Initiative description located on the SharePoint site.

For questions or concerns regarding eligibility to apply, refer to the [Q&A](#) or communicate with the nominating institution's representative for this initiative well in advance of the nomination deadline.

## **Nomination deadlines**

Nominations must be made through an institution and the nomination form must be submitted by the deadline set by the institution. The institution must upload the nomination form on behalf of the nominator and nominee to the SharePoint before the deadline. The deadline for Wave 1 for the agencies to receive nominations is March 4, 2026, before 8:00 pm (ET). The deadline for Wave 2 is still to be announced, expected in summer 2026.

This nomination form requires contributions from several individuals (nominee, nominator, institutional representative) and it may take time for them to provide the information requested. It is advisable to plan ahead in order to submit the nomination form by the deadline.

## **Where to apply**

For both the doctoral and postdoctoral Impact+ training awards, nominations must be made through the nominating Canadian institution. The nominator must have been assigned a nomination allocation by the institution. Institutions are responsible for submitting nomination forms to the agency on behalf of the nominee and nominator. Contact the faculty of graduate studies (or its equivalent) at the nominating institution to confirm the deadline date for the submission, as internal institutional deadlines may differ from the tri-agency deadline and institutions may conduct an internal review process before they submit their allocation of nominations to the agencies.

For more details, refer to the nomination procedures section of the initiative description and the nominee profile section of this page.

## Review process

The agencies will review submitted nomination forms for eligibility of the nominators and nominees.

## Presentation standards

The nomination form is in a form-fillable PDF format. Documents that have been password protected cannot be read and, therefore, cannot be uploaded. The filename of a document should use the following naming convention: Impactplus\_[Agency]\_[Institution name]\_[Nominee Family Name]\_[E or F, depending on language of form].

For example: Impactplus\_CIHR\_University of Blank\_Smith\_E

It is the nominator and nominee's responsibility to allow enough time to resolve any formatting issues in advance of the deadline. Any section that is not used for its intended purpose may be redacted or removed from the nomination.

## Official languages

Nominations may be submitted in either of Canada's official languages, English or French.

## Personal information

The information provided through this form is collected under the authority of the [Canadian Institutes of Health Research \(CIHR\) Act](#), [the Natural Sciences and Engineering Research Council \(NSERC\) Act](#) and/or the [Social Sciences and Humanities Research Council \(SSHRC\) Act](#). The collection, use, disclosure, retention and disposal of personal information are in accordance with the [Privacy Act](#).

Information will be managed in accordance with Treasury Board Secretariat policies, directives and guidelines on [information management](#) and [protection of personal information](#) and the three federal research funding agencies' retention and disposition schedules.

For more information, refer to the Personal Information Banks described in CIHR [InfoSource](#), in NSERC's [InfoSource](#) and in SSHRC's [InfoSource](#).

## Help with program information

Contact agency staff by sending an email to [CIRTA-BFRIC@nserc-crsng.gc.ca](mailto:CIRTA-BFRIC@nserc-crsng.gc.ca).

## Completing the Nomination

### For Nominees

Nominees will receive the nomination form from their nominator.

Complete the following sections of the nomination form:

- Part 1: Nominee information
- Part 2: Award information
- Part 3: Eligibility
- Part 4: Proposed research
- Attestation and signature for Parts 1-4

Nominees should sign the *Terms and conditions for applying* section of the form and submit the complete nomination form to the nominator, ensuring the following is complete:

- Nominee information and two signatures (form and Terms and conditions)

Each nominee will be contacted directly by email after submission to complete an online self-identification questionnaire.

### Part 1: Nominee information

#### Personal identification number (PIN) or Council identification number (CID)

*CIHR and NSERC only:*

Previous applicants to CIHR or NSERC have received a CIHR or NSERC PIN. If you have not previously applied to CIHR or NSERC, leave the field blank and a PIN will be assigned to

you. If you have previously applied to either of these agencies and do not remember your PIN, leave the box blank.

*SSHRC only:*

SSHRC's Council Identification (CID) number is a unique identifier that SSHRC assigns to each participant. If you already have your CID number, enter it here. If you do not know this number or if you do not have one yet, please leave this box blank and SSHRC will assign a CID to you.

Note: Your agency PIN or CID is different from your application ID. Every nomination created and submitted is assigned a unique application ID, but your agency PIN or CID remains the same.

### **Collection and use of self-identification data**

Equity, diversity and inclusion (EDI) strengthen research communities and the quality, social relevance and impact of research. Self-Identification Data Collection in Support of Equity, Diversity and Inclusion provides information on the diversity of the population applying for and receiving agency funds. This data is important for monitoring our programs and informing measures to increase EDI among all those involved in the research enterprise. After your nomination is submitted to the agencies, you will be contacted via email and asked to complete a self-identification questionnaire, whose data is used for general statistical purposes. You will be given the option of 'Prefer not to answer' for all questions. **Note that completion of the self-identification questionnaire is mandatory to apply for this award.**

Self-identification data is collected as part of the application process and is not seen or used either by your nominator or institution.

For more information, refer to the [frequently asked questions about the self-identification questionnaire](#).

**Address**

If your address changes after submitting your nomination, inform us by sending an email to [CIRTA-BFRIC@nserc-crsng.gc.ca](mailto:CIRTA-BFRIC@nserc-crsng.gc.ca).

**Citizenship**

Enter your citizenship, including if you are a permanent resident or protected person in Canada. If other, please enter your country of citizenship.

**Country of residence**

Enter your current country of residence.

**Part 2: Award information****Agency information**

Check the appropriate box to indicate which agency you are applying to: CIHR, NSERC or SSHRC. For more information about selecting the appropriate agency, see the initiative description.

**Funding Level requested**

Check the appropriate box for which level of funding you are requesting, doctoral or postdoctoral. Refer to the [eligibility criteria](#) to ensure you are eligible for the level of funding for which you are being nominated.

**Requested start date of award**

Indicate the date on which you plan to take up the award if your nomination is successful. All awards must be activated before March 31, 2027. See the [Start date](#) section of the [Tri-agency research training award holder's guide](#) for details and available start dates.

## Part 3: Eligibility

Enter the current level of study, including number of months in your PhD program, if applicable. For postdoctoral applicants only, enter the date (or anticipated date) of PhD completion.

Note that there is no time limit of number of months completed in PhD program or number of months since PhD completion that will impact eligibility to this award.

### Work experience

If you are not currently enrolled in a degree program, list your most recent research work experience (e.g., current postdoctoral research position). If you are currently completing a degree, you may leave this section blank.

### Academic background

List up to five programs. Include only currently enrolled in and/or past degrees obtained. If you are currently registered in a program starting in the fall session of the year of nomination, it must be included here.

- For degree programs you have completed, provide the date on which all requirements of the degree were met, including successful defence and submission of the corrected copy of your thesis (in accordance with your institution's regulations)—not the conferred or convocation date indicated on your transcript. Your faculty of graduate studies (or its equivalent) may be asked to confirm this information.
- If you began a master's degree and transferred to a doctoral degree without completing the master's, enter *Transferred to Ph.D.* For your doctorate, the start date will be the date on which you were first officially registered in a PhD program.
- Under *Name of discipline*, indicate the complete, exact title of your program of study (for example, PhD in psychology – cognitive psychology).

There are no transcripts required for the Impact+ training award nomination form.

However, proof of registration/degree completion will be required at the time of award activation. Refer to the [Tri-agency research training award holder's guide](#) for more information about requirements for award activation.

## Part 4: Proposed research

### Title of proposed research

If you are awarded, the title may be used for publication purposes. It should describe the subject of the research for which you are seeking support. It should not contain a company or trade name. Spell out scientific symbols and acronyms.

### Summary of proposed research

Provide a brief outline of your proposed research in language that the public can understand (1,800 characters maximum, including spaces). This information may be used by the agencies to inform the public and government about the valuable research supported through public funds.

**NOTE: Applications submitted in French are allowed an additional 400 characters.**

This provision will ensure an equitable amount of space for research proposals written in either official language, as evidence demonstrates that documents written in French require approximately 20% more space than similar documents in English.

### Primary research area and Keywords

In the *Primary research area and Keywords* section of your nomination, choose one of the priority research areas from the drop-down menu. You are required to choose one of the following priority research areas as your primary area of study:

- Advanced digital technologies (including AI, quantum, and cybersecurity)
- Health, including biotechnology
- Clean technology and resource value chains
- Environment, climate resilience, and the Arctic
- Food and water security
- Democratic and community resilience
- Manufacturing and advanced materials
- Defence and dual-use technologies

If your proposed research concerns more than one priority area, select the one that most closely aligns with your research.

Choose up to ten keywords that most closely correspond to your proposed research.

### **How does your proposed research align with the priority research areas?**

Provide a statement outlining how the proposed research aligns with the chosen priority research area (1,800 characters maximum, including spaces).

### **Rights to intellectual property from research**

The agencies do not retain or claim any ownership of, or exploitation rights to, intellectual property resulting from your funding. However, as the agencies' role includes promoting the use of knowledge to build a strong national economy and improving the quality of life of Canadians, every effort should be made to have the results of agency-funded research exploited in Canada, for the benefit of our country. You are encouraged to discuss intellectual property rights with all parties and organizations involved in the research.

For more information, refer to CIHR's [Intellectual Property and Patents](#) web page, NSERC's [Policy on Intellectual Property](#) web page or SSHRC's [Intellectual property and copyright](#) web page.

### **Other project considerations**

Read and complete the checkboxes in the form as they pertain to research involving [human subjects](#), [Indigenous peoples](#), [sex as a biological variable in research](#), [gender as a socio-cultural factor in research](#), [stem cell research](#) and [EDI considerations in research design](#). Please note that some of these questions do not pertain to all three agencies.

### **Nominee attestation and signature**

Once the nominee section of the nomination form is complete, it must be signed. Read and review the nominee attestation before signing the form and Terms and conditions of

applying. Refer to the signatures section for more information about the signature of this form. Once signed, send it to the nominator to complete their section.

## For Nominators

- Verify the nominee has completed Parts 1-4, provided their signature in Part 4 and signed the *Terms and conditions* section.
- Complete and sign Part 5 of the nomination form.
- Sign the *Terms and conditions for applying* section of the nomination form

Submit the completed nomination form to your institution's designated contact person (the person who provided you with the form).

### Collection and use of self-identification data

Each nominator will be contacted directly by email after submission to complete an online self-identification questionnaire.

Equity, diversity and inclusion (EDI) strengthen research communities and the quality, social relevance and impact of research. [Self-Identification Data Collection in Support of Equity, Diversity and Inclusion](#) provides information on the diversity of the population applying for and receiving agency funds. This data is important for monitoring our programs and informing measures to increase EDI among all those involved in the research enterprise. After the nomination is submitted to the agencies, you will be contacted via email and asked to complete a [self-identification questionnaire](#), whose data is used for general statistical purposes. You will be given the option of 'Prefer not to answer' for all questions. **Note that completion of the self- identification questionnaire is mandatory to apply for this award.**

Self-identification data is collected as part of the application process and is not seen or used either by your nominee or institution.

For more information, refer to the [frequently asked questions about the self-identification questionnaire](#).

## Part 5: Nominator information

Complete the personal information section of the nominator information section of the form. The Nominating institution must be the institution where the nominee will be holding their award.

### **Personal identification number (PIN) or Council identification number (CID)**

*CIHR and NSERC only:*

Previous applicants to CIHR or NSERC have received a CIHR or NSERC PIN. If you have not previously applied to CIHR or NSERC, leave the field blank and a PIN will be assigned to you. If you have previously applied to either of these agencies and do not remember your PIN, leave the box blank.

*SSHRC only:*

SSHRC's Council Identification (CID) number is a unique identifier that SSHRC assigns to each participant. If you already have your CID number, enter it here. If you do not know this number, or if you do not have one yet, please leave this box blank and SSHRC will assign a CID to you.

Note: Your agency PIN or CID is different from your application ID. Every nomination created and submitted is assigned a unique application ID, but your agency PIN or CID remains the same.

### **Nominator Grant program name**

Enter the details of your grant. In the box titled "Grant program name", enter the name of the funding opportunity (for example, but not limited to 'Discovery Grant' for NSERC), as well as the agency administering the opportunity. Refer to the list of eligible grants found in the [Q&A](#). Enter the expected end date of the grant.

For the Grant reference # box:

- For CIHR: Enter the Funding reference number associated with your grant
- For NSERC: Enter the application ID associated with your grant
- For SSHRC: Enter the SSHRC reference number or relevant file number associated with your grant

### **Statement of support**

Provide a statement of support for the nominee up to 1,800 characters, including spaces. This statement functions as a justification for why this individual is being recruited as part of this initiative.

**NOTE: Applications submitted in French are allowed an additional 400 characters.**

This provision will ensure an equitable amount of space for research proposals written in either official language, as evidence demonstrates that documents written in French require approximately 20% more space than similar documents in English.

### **Nominator attestation and signature**

Carefully read the nominator attestation statement before signing the form and Terms and conditions of applying. Sign and date the form. See the signatures section for more information about the signature of this form. Once the nomination form has been signed by both the nominee and nominator, send the form to the designated institutional representative to complete their section and submit the form.

## **For Institutions**

This section is to be completed by the Vice President of Research, Dean of Graduate Studies or their delegate at the nominating institution (for CIHR this section is to be completed by the authorized individual at the institution paid, if different from the nominating institution). This may be a different individual than who has been identified as the designated institutional contact for this initiative. It should be the designated institutional contact who submits the completed form to the SharePoint.

## Part 6: Institution information and nomination confirmation

Enter the name of the institutional designate and their contact information. The nominating institution name should be the institution administering the grant.

*For CIHR only:*

- Institution paid: The institution that will administer the award funds
- Research institution: The primary institution where the research will be conducted

### Attestation

Read the attestation clearly so all parties understand what signing the completed form means. Sign the completed form.

Once the form has been signed by the nominee, nominator and institution, the institutional contact must upload the completed form to the CIRTA SharePoint in advance of the submission deadline. It is the institution's responsibility to inform the nominee and nominator that the nomination has been submitted to the agencies.

## List for a complete nomination form

Use the following lists to make sure the nomination form for an Impact+ training award is complete.

**Impact+ Training Award complete nomination**

## Nominee:

- Personal profile
- Addresses
- Agency information
- Academic, research and other relevant work experience
- Priority research area and Keywords
- Summary of project
- Priority research area alignment

## Nominator:

- Nominator profile
- Nominator funding opportunity details
- Statement of support

## Institution:

- Institutional delegate information
- Attestations

## Signatures required:

- Nominee
- Nominator
- Institutional delegate

The completed nomination can be uploaded to the SharePoint by the institutional contact for the initiative.

## Signatures

By signing the terms and conditions, the nominator and nominee attest that the information included within the nomination form is accurate and complete. It is your responsibility to retain a copy of the agreed terms and conditions for your records.

The signatures of the institutional authorities (if applicable) certify that:

- the institution will abide by the roles and responsibilities as set out in the [Tri-agency Framework: Responsible Conduct of Research](#), including the [Agreement on the administration of agency grants and awards by research institutions](#) section
- the institution agrees to comply with the agencies' data-protection requirements and has adequate safeguards in place to protect sensitive information entrusted to it by the agencies for the purpose of administering applications and awards