



**Office of Research  
and Innovation**

Suite 344 Gzowski College –  
Symons Campus Peterborough  
Ontario, Canada K9J 7B8  
705.748.1011 x7866

**Application for Foreign  
Postdoctoral  
Fellowship**

All fields in this form must be filled out before submission. If not applicable, please type N/A.

**Postdoctoral Fellow Information:**

Family name: \_\_\_\_\_ Given Name: \_\_\_\_\_

Gender: \_\_\_\_\_ Date of Birth (DD/MM/YY): \_\_\_\_\_

Country of Birth: \_\_\_\_\_ Country of Residence: \_\_\_\_\_

Citizenship: \_\_\_\_\_ Passport #: \_\_\_\_\_

**Job Offer Details:**

Job Title: \_\_\_\_\_

Start Date (DD/MM/YYYY): \_\_\_\_\_ End Date (DD/MM/YYYY): \_\_\_\_\_

Expected Duration of Employment: \_\_\_\_\_ NOC Code:<sup>1</sup> \_\_\_\_\_

Address of Primary  
Physical Job Location: \_\_\_\_\_

Postal Code: \_\_\_\_\_ City: \_\_\_\_\_ Province: \_\_\_\_\_

**Supervisor Information:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_ Office number: \_\_\_\_\_

Postal Code: \_\_\_\_\_ City: \_\_\_\_\_ Province: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

**Minimum Education Requirements:**

<sup>1</sup> National Occupation Classification Code: <https://noc.esdc.gc.ca/>

**Main duties of job:****Other training required:****Experience and skills required to complete the job duties:****Provincial/Federal certification, licensing or registration requirements for the job:****Wage and Benefits:****Type of Wage:****Hourly****Hourly Wage: \$** \_\_\_\_\_**Salaried****Annual Salary: \$** \_\_\_\_\_**Total Annual Salary Cost<sup>2</sup>: \$** \_\_\_\_\_**Any Overtime Pay:****Yes****No****If Yes, Rate:** \_\_\_\_\_**Starts after how many Hours:** \_\_\_\_\_**Hours of work:****Per Day:** \_\_\_\_\_ **Per Week:** \_\_\_\_\_ **Per Month:** \_\_\_\_\_

<sup>2</sup> Legislated benefits are 10.46%, and vacation is 4% [or 6% if greater than 5 years' of University service]. The Annual Salary is the cost before vacation and legislative benefits. Please account for these mandatory expenses in your Total Annual Salary Cost. Use Excel file: 'Research Personnel Salary Calculation Template' to aid in salary budget calculation.

**Alternative Compensation Scheme (if applicable):**

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**Benefits Offered? Details:**

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**Emergency Contact Information:**

<b>Emergency Contact Name:</b>	
<b>Emergency Contact Address:</b>	
<b>Emergency Contact Telephone #:</b>	

**Academic Nature of Appointment:**

Please outline the proposed academic nature of the appointment, including details of fellowship, research assistantship, and/or part-time teaching positions:

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**Confirmation of space allocation:**

Office space is required.<sup>3</sup>

Office space is not required.

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<sup>3</sup> Supervisors should contact the Dean's Office/Science Facilities if they are requesting office space space for this appointment.

**Proposed Plan of Research:**

## **Attachments (attachments must be submitted with the application)**

Letter of Support signed by Department/Program Chair

Curriculum Vitae

Copy of Visa/Permit<sup>4</sup>

Informed Consent Waiver (unpaid positions only)

## **Signatures**

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Postdoctoral Fellow

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Date

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Supervisor(s)

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Date

## **Approval**

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Vice-President, Research and Innovation  
or Authorized Representative

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Date

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<sup>4</sup> The copy of the Visa/Permit may be submitted upon arrival at Trent University