

## Payroll Deadlines 2025



PAY #	PAY PERIOD	PAYROLL DEADLINE (NEW HIRES, BANKING CHANGES)	TIMESHEET DEADLINES (HOURS WORKED, LEAVE REQUESTS)	PAY DATE
	(END DATE SATURDAY'S)	THURSDAY 4:00 P.M.	EVERY MONDAY, 12:00 P.M. (NOON)	(EVERY OTHER FRIDAY)
25	November 24 - December 7, 2024	November 28, 2024	December 2/December 9	December 13, 2024
26	December 8 - December 21, 2024	December 6, 2024 <b>(Friday)</b>	<b>December 16 (both weeks)</b>	December 27, 2024
2025 Schedule				
1	December 22, 2024 - January 4, 2025	December 26, 2024	Dec 30/January 06	January 10, 2025
2	January 5, 2025 - January 18, 2025	January 9, 2025	January 13/January 20	January 24, 2025
3	January 19, 2025 - February 1, 2025	January 23, 2025	January 27/February 03	February 7, 2025
4	February 2, 2025 - February 15, 2025	February 6, 2025	February 10/February 14 <b>(Friday)</b>	February 21, 2025
5	February 16, 2025 - March 1, 2025	February 20, 2025	February 24/March 03	March 7, 2025
6	March 2, 2025 - March 15, 2025	March 6, 2025	March 10/March 17	March 21, 2025
7	March 16, 2025 - March 29, 2025	March 20, 2025	March 24/March 31	April 4, 2025
8	March 30, 2025 - April 12, 2025	April 3, 2025	April 7/April 14	April 17, 2025
9	April 13, 2025 - April 26, 2025	April 17, 2025	April 21/April 28	May 2, 2025
Fiscal Year End				
10	April 27, 2025 - May 10, 2025	May 1, 2025	May 05/May 12	May 16, 2025

11	May 11, 2025 - May 24, 2025	May 15, 2025	May 16 <b>(Friday)</b> /May 26	May 30, 2025
12	May 25, 2025 - June 7, 2025	May 29, 2025	June 02/June 09	June 13, 2025
13	June 8, 2025 - June 21, 2025	June 12, 2025	June 16/June 23	June 27, 2025
Benefit Year End				
14	June 22, 2025 - July 5, 2025	June 26, 2025	June 30/July 7	July 11, 2025
15	July 6, 2025 - July 19, 2025	July 10, 2025	July 14/July 21	July 25, 2025
16	July 20, 2025 - August 2, 2025	July 24, 2025	July 28/August 01 <b>(Friday)</b>	August 8, 2025
17	August 3, 2025 - August 16, 2025	August 7, 2025	August 11/August 18	August 22, 2025
18	August 17, 2025 - August 30, 2025	August 21, 2025	August 25/August 29 <b>(Friday)</b>	September 5, 2025
19	August 31, 2025 - September 13, 2025	September 4, 2025	September 08/September 15	September 19, 2025
20	September 14, 2025 - September 27, 2025	September 18, 2025	September 22/September 29	October 3, 2025
21	September 28, 2025 - October 11, 2025	October 2, 2025	October 06/October 10 <b>(Friday)</b>	October 17, 2025
22	October 12, 2025 - October 25, 2025	October 16, 2025	October 20/October 27	October 31, 2025
23	October 26, 2025 - November 8, 2025	October 30, 2025	November 03/November 10	November 14, 2025
24	November 9, 2025 - November 22, 2025	November 13, 2025	November 17/November 24	November 28, 2025
25	November 23, 2025 - December 6, 2025	November 27, 2025	December 01/December 8	December 12, 2025
26	December 7, 2025 - December 20, 2025	December 11, 2025	<b>December 15 (both weeks)</b>	December 24, 2025