

Payroll Deadlines 2023



PAY #	PAY PERIOD (END DATE SATURDAY'S)	PAYROLL DEADLINE (NEW HIRES, BANKING CHANGES)	TIMESHEET DEADLINES (HOURS WORKED, LEAVE REQUESTS)	PAY DATE (EVERY OTHER FRIDAY)
		THURSDAY 4:00 P.M.	EVERY MONDAY, 12:00 P.M. (NOON)	
25	November 27 - December 10, 2022	December 1, 2022	December 5/December 12	December 16, 2022
26	December 11 - December 24, 2022	December 2, 2022 (Friday)	December 19 (both weeks)	December 30, 2022
2023 Schedule				
1	December 25, 2022 - January 7, 2023	December 29, 2022	Dec 30 (Friday) /January 9	January 13, 2023
2	January 8 - January 21, 2023	January 12, 2023	January 16/January 23	January 27, 2023
3	January 22 - February 4, 2023	January 26, 2023	January 30/February 06	February 10, 2023
4	February 5 - February 18, 2023	February 9, 2023	February 13/February 17 (Friday)	February 24, 2023
5	February 19 - March 4, 2023	February 23, 2023	February 27/March 06	March 10, 2023
6	March 5 - March 18, 2023	March 9, 2023	March 13/March 20	March 24, 2023
7	March 19 - April 1, 2023	March 23, 2023	March 27/April 03	April 6, 2023 (Thursday)
8	April 2 - April 15, 2023	April 6, 2023	April 10/April 17	April 21, 2023
9	April 16 - April 29, 2023	April 20, 2023	April 24/May 01	May 5, 2023
Fiscal Year End				

10	April 30 - May 13, 2023	May 4, 2023	May 08/May 15	May 19, 2023
11	May 14 - May 27, 2023	May 18, 2023	May 19 (Friday) /May 29	June 2, 2023
12	May 28 - June 10, 2023	June 1, 2023	June 05/June 12	June 16, 2023
13	June 11 - June 24, 2023	June 15, 2023	June 19/June 26	June 30, 2023
Benefit Year End				
14	June 25 - July 8, 2023	June 29, 2023	June 30 (Friday) /July 10	July 14, 2023
15	July 9 - July 22, 2023	July 13, 2023	July 17/July 24	July 28, 2023
16	July 23 - August 5, 2023	July 27, 2023	July 31/August 04 (Friday)	August 11, 2023
17	August 6 - August 19, 2023	August 10, 2023	August 14/August 21	August 25, 2023
18	August 20 - September 2, 2023	August 24, 2023	August 28/September 01 (Friday)	September 8, 2023
19	September 3 - September 16, 2023	September 7, 2023	September 11/September 18	September 22, 2023
20	September 17 - September 30, 2023	September 21, 2023	September 25/October 02	October 6, 2023
21	October 1 - October 14, 2023	October 5, 2023	October 06 (Friday) /October 16	October 20, 2023
22	October 15 - October 28, 2023	October 19, 2023	October 23/October 30	November 3, 2023
23	October 29 - November 11, 2023	November 2, 2023	November 06/November 13	November 17, 2023
24	November 12 - November 25, 2023	November 16, 2023	November 20/November 27	December 1, 2023
25	November 26 - December 9, 2023	November 30, 2023	December 4/December 11	December 15, 2023
26	December 10 - December 23, 2023	December 1, 2023 (Friday)	December 18 (both weeks)	December 29, 2023