

Confirmed by the Office of the Dean SOE: CS

Pending Budgetary Approval: Y

Emergency Posting in accordance with 5.05.03 (iv) of the Collective Agreement:

Posting Number: 26-0524

Posting Date: June 18, 2026

Closing Date: July 9, 2026, at 4:00pm

Position Title: Sessional Faculty Member

Department/Program: School of Education, Graduate Program

Course Number: EDUC 5020H

Course Title: Research Methods

Campus Location: Peterborough

Position Start Date: December 26, 2026

Position End Date: April 24, 2027

Projected Class times: Winter, Wednesdays 6:00 PM to 9:00 PM

Base Stipend or Hourly Rate (Incl. 4% vacation pay)*: \$ 9560.90

Projected Enrolment: 20

*Individuals with 5 years of continuous service receive 6% vacation pay

NOTE:

- **This position may be subject to Right of First Refusal.**
- **If you are an enrolled Trent University Graduate student applying for this position, complete the [Trent University Graduate Student Approval Form](#) and submit it with your application.**
- **Class times and locations are subject to change.**
- **Course details can be found at: [Graduate Calendar](#)**

BRIEF DESCRIPTION OF DUTIES:

- Preparation and delivery of the course. Class times and locations are subject to change.
- Design, organize and present complete course syllabus in accordance with the calendar description as approved by the Director, Master of Education and the Dean, School of Education and Professional Learning.
- Principal responsibility for the course (lectures, seminars and labs where applicable)
- Prepare, deliver and facilitate course lectures and/or seminars and workshops as scheduled
- Facilitate discussion and answer student questions
- Assign and grade student work within the established timeline
- Development and administration of tests and examinations
- Mark and grade student work and calculate all final marks for enrolled students
- Maintain 1 or more office hours per week for student consultation outside of scheduled class time
- Prompt communication with students, Director, Master of Education and Office of the School of Education.

- Grade breakdowns (with student info, assignment type, weighting, and grade clearly indicated) must be returned to the office by the grade submission deadline
- Exams must be returned to the department office once grading is complete
- Formal appealable work must be retained in accordance with appeals regulations (allowing time for RO to process appeal and forward to dept.), and instructor must have active contact info on file for that period
- Have the flexibility to implement alternative modes of teaching in the event campus courses are interrupted or offered remotely
- Fulfilling any other duties associated with managing the course, such as submitting exam copies to CAT if required.

QUALIFICATIONS:

- Ph.D. or Ed.D. is required.
- Directly related, recent classroom and/or research experience in area of study is required.
- Specialized knowledge of the course subject matter as evidenced by research activity and/or prior teaching experience
- Demonstrated evidence of high-quality teaching at the university level
- Strong organizational, administrative, interpersonal and communication skills
- Proficiency and independence using Blackboard Learning Management System to remotely deliver course lectures, workshops, laboratories and tutorials
- Experience using digital learning resources and assessments with students
- The candidate must be familiar with the range of related topics and concepts.
- Experience in the appropriate application of technology to support instruction, interaction, student self-directed learning, and collaboration

APPLICATION PROCEDURES:

- Application letter accompanied by a full C.V. stating teaching experience, plus names and addresses of two references.

PLEASE FORWARD APPLICATION AND SUPPORTING DOCUMENTATION BY EMAIL TO:

educationpostings@trentu.ca

Curriculum Vitae and past teaching evaluations. Please note: a CUPE member's previous two years of course evaluations may be reviewed by the Chair in relation to this CUPE posting

The detailed terms and conditions of employment in relation to this position are in accordance with an existing collective agreement between the University and the Canadian Union of Public Employees, Local 3908.

Trent University is actively committed to creating a diverse and inclusive campus community and encourages applications from all qualified candidates. Trent University offers accommodation for applicants with disabilities in its recruitment processes. If you require accommodation during the recruitment process or require an accessible version of a document/publication, please contact christinesalo@trentu.ca

All qualified candidates are encouraged to apply; however, Canadian citizens and permanent residents will be given priority.