

CAREER OPPORTUNITY



Date Posted: May 31, 2017
Job Title: Enrolment Advisor
Job Number: A-090
NOC: 1221
Band: 7
Department: Recruitment & Admissions
Supervisor Title: Manager, Recruitment
Status: 3 positions: Full-time (35 hours per week), 5 month contract
Salary: \$4,303.73 - \$5,081.19 per month
Location: Trent University Peterborough
Start Date: August 8, 2017

For more information, please view the full [Position Description](#) or visit trentu.ca/employment

To Apply: Those interested in applying are asked to submit a cover letter, resume, application form (if applicable), and a three minute video of yourself on a topic of your choice. Include your video via Dropbox and email your full application package to jobs@trentu.ca (Microsoft Word or Adobe PDF) no later than **Friday, June 23, 2017 at 4:00 p.m.** Please note your full name and the job title in the subject line of your email (i.e. First and Last Name – Job Title). Applications from external candidates will be considered only when accompanied by a completed [Application Form](#).

Note: If you do not have access to a video recording device please contact the Department of Human Resources at humanresources@trentu.ca to make other arrangements for your video recording.

Trent University is actively committed to creating a diverse and inclusive campus community and encourages applications from all qualified candidates. Trent University offers accommodation for applicants with disabilities in its recruitment processes. If you require accommodation during the recruitment process or require an accessible version of a document/publication, please contact humanresources@trentu.ca.

While the University appreciates all applications, please note that only candidates selected for an interview will be contacted. In the case of regular/recurring OPSEU positions, the University will

Trent University was founded on a commitment to interactive learning that is personal, purposeful and transformative. Recognized nationally for its leadership in teaching, research and student satisfaction, Trent attracts exceptional students, faculty and staff from across the country and around the world. Our Peterborough campus boasts award-winning architecture in a breathtaking natural setting, just 90 minutes from downtown Toronto. Our growing campus in Durham delivers a distinct mix of programming in the GTA.

