

SGS OFFICE USE ONLY

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## ONTARIO VISITING GRADUATE STUDENT – NOTIFICATION OF WITHDRAWAL

In the event of withdrawal from a course at the Host University, the student must complete this form and send:

1. One copy to the Dean of Graduate Studies at the Host University
2. One copy to the Graduate Program Director at Trent University
3. One copy to the School of Graduate Studies Office at Trent University

Failure to submit this form prior to the last date for withdrawal from the course in the Host University Graduate Calendar may result in a failing grade on the record for the course.

### Student Information

Name: \_\_\_\_\_ Trent Student Number: \_\_\_\_\_

Address: \_\_\_\_\_

Trent Email: \_\_\_\_\_

Trent Grad Dept: \_\_\_\_\_ Degree: MA MSc MEd PhD

Host University/Institution: \_\_\_\_\_ Host Dept: \_\_\_\_\_

Course Start: (mm/yyyy) \_\_\_\_\_ / \_\_\_\_\_ Course End: (mm/yyyy) \_\_\_\_\_ / \_\_\_\_\_

Course Number/Code	Course Title	Weight		Term		
		Half	Full	Fall	Winter	Spring

Reason for Withdrawal:

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

The information on this form is collected under the authority of the Trent University Act, 1963, and is required to process admissions and registration. If you have any questions about the collection, use or disclosure of this information by the University, please contact the School of Graduate Studies, in person, by email ([graduate@trentu.ca](mailto:graduate@trentu.ca)) or phone (705.748.1011 x7245).