



Annual Progress Report for Graduate Students

This form with appropriate signatures must be returned to the School of Graduate Studies.

Section A - Student Information

Surname		Given Name(s)	
Student Number		Email	
Graduate Program ("Home")		Name Of Supervisor(s)	
Level of Study (check box)	Masters <input type="checkbox"/>	Doctoral <input type="checkbox"/>	
Admission Date		Expected Completion Date	
Date of Last Committee Meeting:		Number of Terms Taken on Leave of Absence	
Are you on a time limit extension?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Number of Terms on Time Limit Extension
Indicate which type of scholarship you have (if applicable):		OGS or OGS-ST <input type="checkbox"/> PGS-A <input type="checkbox"/> PGS-B <input type="checkbox"/> SSHRC <input type="checkbox"/> CIHR <input type="checkbox"/> IPS <input type="checkbox"/> Other <input type="checkbox"/> specify:	

Section B1 – Student Report Academic Progress

How many courses have you successfully completed to date?	
How many courses do you still need to complete?	
Which other graduate program requirements have you completed?	Candidacy exam <input type="checkbox"/> Research or Dissertation Proposal <input type="checkbox"/> Ethics Approval (or Under review) <input type="checkbox"/> Other <input type="checkbox"/> specify:
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Are there any other outstanding graduate program requirements to be completed?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes, what are they?		

Section B2 – Student Report Research & Thesis Progress

Have you and your Supervisor discussed your thesis and research objectives for this year?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If no, indicate the date of your next Supervisory committee meeting:		
Comments:	#	

Section B3 – Student Report Professional Development

Have you published articles, attended conferences or professional workshops, participated in internships or been involved in a community related project?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes, please specify:	#	
Are there additional report or notes attached to this progress report?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<i>I have met with my Supervisor(s) to discuss this progress report.</i>		
Student Signature		Date

Section C1 – Supervisor Report Academic Progress

Is the progress in terms of course completion in line with the expectations of the graduate program?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is the progress in terms of other program requirements in line with the expectations of the graduate program?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Section C2 – Supervisor Report Research Progress

Taking into account last year's objectives and the thesis supervisory committee report (if applicable), is the student's progress satisfactory?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Were last year's objectives appropriate and realistic?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Have they been met?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Will these objectives enable the student to complete the graduate program in a timely fashion?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

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Section C3 – Supervisor Report Professional Development Progress

Please comment on the pertinence and importance of these activities for the program or study:			
How often do you meet with the student?		Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> Every two Months <input type="checkbox"/> Rarely or Never <input type="checkbox"/> Other <input type="checkbox"/> specify:	
When do you expect the thesis to be submitted for defense? (date)			
What is your general assessment of the student's progress during the past year?		Excellent <input type="checkbox"/> Very Good <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Inadequate <input type="checkbox"/>	
Are there additional report or notes attached to this progress report?			Yes <input type="checkbox"/> No <input type="checkbox"/>
<i>I have met with my student to discuss this progress report.</i>			
Supervisor Signature		Date	

Section D – Graduate Program Director

Progress is satisfactory <input type="checkbox"/> There are grounds for concern about the student's progress <input type="checkbox"/> Progress is unsatisfactory <input type="checkbox"/> We require that another progress report be completed by (date):			
Comments or recommendations:			
Graduate Program Director Signature		Date	

The information on this form is collected under the authority of the Trent University Act, 1963 and is needed to document your petition request. The information will be used to officially record your petition request and to update your academic record if your petition is granted. If you have any questions about the collection, use or disclosure of this information by the University, please contact the University Registrar, Office of the Registrar, Blackburn Hall, 705-748-1215, registrar@trentu.ca.