

REQUEST FOR AN EXCEPTION TO ON CAMPUS WORK *(EXCEEDING 10-HOUR/WEEK)*

The Ontario Council on Graduate Studies (OCGS) is committed to student success and timely program completion.

Full-time graduate students are expected to pursue their graduate degree on a full-time basis and make satisfactory progress toward timely completion of all program requirements. It is not possible, or desirable, for the university to monitor and enforce the employment activities of its graduate students outside the university. However, it is both possible and desirable for the university to ensure that it does not itself create a structural situation that jeopardizes the ability of the graduate student to make full-time progress towards the completion of graduate program requirements. Accordingly, OCGS is committed to the principle that full-time graduate students are employed no more than an average of 10 hours per week on campus.

STUDENT INFORMATION		
SURNAME	GIVEN NAMES	STUDENT#
EMAIL	PROGRAM	Diploma Masters PhD

Term: Fall Winter Summer
 Year: _____

Do you current hold a GTA? Yes No

Total hours per week being requested (including GTA if applicable): _____

Date of Last Committee Meeting: _____

Justification for Request (including course codes if applicable):

Signatures

In making this request, I agree that the additional hours exceeding 10-hours/week will not impact my academic progress and my ability to complete my degree in a timely fashion.

Student: _____ Date _____

Supervisor: _____ Date _____

Program Director: _____ Date _____

Please submit completed forms with all required signatures to the School of Graduate Studies (graduate@trentu.ca).