



Lead Teacher - Grade School

PURPOSE/SCOPE OF THE POSITION

The Lead Teacher is responsible for lesson preparation and instruction, working with the framework of the Waldorf Education curriculum. Responsible for working cooperatively and with leadership skills within a teacher team. Responsible for administrative tasks i.e. attendance, student files, program planning, communications with parents. Responsible for preparing written reports at regular intervals during the year and attending monthly Faculty meetings.

Experience required in developing comprehensive outdoor learning opportunities for students and a strong interest in taking children outdoors for inquiry-based learning. A background in Forest School education is an asset.

Summary of Duties:

This position is responsible for the compliance and delivery of the Waldorf grade school curriculum and method. This includes:

- Planning, preparation and implementation of lessons, report cards, and parent evenings
- Planning and coordinating of special events
- Attending faculty, mentoring, and committee meetings
- Participation in ad hoc committees and professional development
- Liaising with the administration, faculty, and parents
- Cleaning and maintaining an organized and tidy learning environment

Responsibilities and competencies will include, but are not limited to:

Lesson Planning, Creativity, and Delivery:

- Conduct lessons and supervise students
- Create and deliver a program that provides academic assistance, arts and cultural activities that promote inclusion, and health and wellness (e.g. anti-bullying, body image, fostering resilience)
- Utilize knowledge of the Waldorf approach to develop content and lesson planning
- Ensure the safety and well-being of each child by responding to their emotional, social, and physical needs as well as their educational needs

Communication Skills:

- Manage student behaviour
- Communicate with the parents and answer parents' questions or concerns
- Prepare and conduct regular parent evenings and parent-teacher conferences

Located at: 1545 Monaghan Road, Peterborough, Ontario

www.rowantreeschool.ca / info@rowantreeschool.ca



- Participate in the interview process for prospective students

Leadership, Interpersonal and Relationship Building Skills:

- Collaboratively work with faculty and mentor colleagues based on experience level
- Maintain a positive relationship with parents
- Respect cultural and social differences, and allow for different parenting styles and values
- Keep the relationship between parents and self on a professional level
- Maintain a professional self-image and project the values of the organization at all times

Collaborative Development:

- Prepare and participate in assemblies and festivals
- Participate in school community and public relations events (e.g. open house)
- Participate on school committees
- Participate (and share in cost of) approved annual professional development

Working Environment:

- Required to work in various temperatures within the facility and outdoors (up to 50% of the school day is spent outdoors in all weather conditions)
- Be able to kneel, bend, squat, lift, push, and pull

Qualifications and Skills Required:

- Waldorf Teacher Certificate and/or Bachelor of Education (Ontario)
- Minimum two years paid teaching experience is preferred
- First Aid and CPR certification is up-to-date or willing to obtain
- Clear Vulnerable Sector Check
- Be flexible and adaptable to new situations
- Ability to use good judgment, self management and effective problem-solving skills

How to Apply:

Please send your resume, cover letter describing your knowledge of Waldorf Education and Forest School, a brief biography, and three references (with contact information) to:

info@rowantreeschool.ca, Attn: **Hiring Committee, Lead Teacher**

We thank all candidates for their submissions; however, we will only contact candidates we feel are the best suited for this position.