
Subject: Conferral Notice

From Registrar@trentu.ca

Date Thu 2025-02-06

To student@trentu.ca



This document will serve as your letter of completion

TO: Sample Student

STUDENT ID: 0123456

Length of program completed: 1 (Years)

Degree: Bachelor of Science Honours

Major(s): Biology Chemistry

Minors(s):

Specialization:

Congratulations! You have completed the requirements of your Trent University Post-Graduate Certificate.

We encourage you to participate in the June 2025 Convocation Ceremony. Please continue to visit the convocation website www.trentu.ca/convocation for instructions and information regarding:

- the date and time of your particular convocation ceremony
- parking and information for your guests
- gowning and assembly before the ceremony
- procedures for inclement weather
- convocation photos
- other information to prepare you for the ceremony

Official transcripts can be ordered at trentu.ca/transcript.

You can obtain your Certificate by:

- visiting the Office of the Registrar on or after January 20, 2025 with your student ID card;
- having it mailed after January 27, 2025 if you provided your address on your application to graduate
- attending the Spring 2025 Convocation Ceremony

Note: certificates will only be held for two years, after which you must request and pay for a replacement. In addition, your certificate and official transcripts will not be released if you have an outstanding balance owing to

the University or the Bata Library.

The Office of the Registrar extends sincere congratulations to you on your achievement and wishes you the best in your upcoming endeavours. If you have any questions, please contact our office.

The Enrolment Services Team Office of the Registrar registrar@trentu.ca

visit www.trentu.ca/convocation

Best regards,

Heather Crowley

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CHALLENGE THE WAY YOU THINK

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