



CONFERENCE & HOSPITALITY SERVICES

2026 WEDDING PACKAGES

1600 West Bank Drive Peterborough, ON

705-748-1260

conferences@trentu.ca

A VENUE AS UNIQUE AS YOUR CELEBRATION



Trent University Conference & Hospitality Services offers a comprehensive wedding package which compliments Trent University's stunning campus. Trent provides a special wedding experience; on which you and your guests will remember for years to come!

FULL SERVICE WEDDING PACKAGE INCLUDES:

(See pricing under buffet menu)

- Outdoor ceremony courtyard, chairs, and set-up
- Use of Champlain grounds for photographs
- Beautiful riverside garden and cocktail lounge
- Cocktail reception with hors d'oeuvres and 1-hour host-bar
- Catered dinner
- Late night coffee & tea
- Professional catering and bar staff services
- Tables for cake, gifts, vendors
- Ample guest parking
- Set up and exclusive use of the Great Hall
- Crisp white linens
- Complete place settings including stemware



Dinner seating in Great Hall **Round tables available May-August. Harvest banquet tables available September-April. *Based on minimum 60 people at full package price

*All prices are subject to applicable HST

BUFFET PACKAGES

Your buffet includes your choice of fresh salads, delicious hot entrees, dessert selections, fresh rolls, brewed coffee and tea and water service

MAIN EVENT BUFFET PACKAGE

- Two buffet salad selections
- One buffet entree selection
- One side vegetable selection
- One side starch selection
- Chef's selection of desserts
- Dinner rolls
- Coffee and tea service
- \$155/PP

*Based on a minimum of 60 guests at Champlain Great Hall



PREMIUM EVENT BUFFET PACKAGE

- Two premium buffet salad selections
- One premium buffet entree selection
- One premium side vegetable selection
- One premium side starch selection
- One premium pasta selection
- Two dessert selections - chef's premium selection and sliced seasonal fruit platter
- Dinner rolls
- Coffee and tea service
- \$165/PP

*Based on minimum of 60 guests at Champlain Great Hall

Vegan/vegetarian entree option available upon request. Additional selection options can be added for a fee.

PLATED DINNER PACKAGES

Your plated dinner package includes fresh rolls, brewed coffee, tea and water service. All entrees are accompanied by chef's choice of starch and vegetable that best compliment the protein.

MAIN EVENT PLATED PACKAGE

- One appetizer selection
- One plated entree selection
- One dessert selection
- Dinner rolls
- Coffee and tea service
- \$178/PP

*Based on a minimum of 60 guests at Champlain Great Hall

PREMIUM EVENT PLATED PACKAGE

- One premium appetizer selection
- One premium plated entree selection
- One premium dessert selection
- Dinner rolls
- Coffee and tea service
- \$190/PP

*Based on minimum of 60 guests at Champlain Great Hall



Vegan/vegetarian entree option available upon request. Additional selection options can be added for a fee.

UPGRADES & ADD-ONS

Elevate your special day with any of these available upgrade options!

- COLOURED LINENS AND/OR NAPKINS
- UPGRADED PLACE SETTINGS
- TABLE NUMBERS
- CHAIR COVERS
- STANDARD HOR D'OUEVRES 5 PCS PP
- PREMIUM HOR D'OUEVRES 3 PCS PP
- PREMIUM HOR D'OUEVRES 5 PCS PP
- LATE NIGHT BUFFET STATION
- WINE SERVICE WITH DINNER
- HOST BAR
- SIGNATURE COCKTAIL OR MOCKTAIL
- RECEPTION IN THE STUDENT CENTRE ATRIUM



All upgrade and add-on options available for an additional fee

POLICIES AND SERVICES

Planning Services - Our experienced Event Coordinators will manage all facility details on your behalf. Your package includes: Initial Planning Consultation (approx. 30 mins) at time of contract signing, Final Planning Session (approx. 2 hours) 2-3 months before your wedding date, onsite facility supervision on your wedding day. Additional consultations available as required (hourly rates will apply).

Payment Structure - To secure your booking, a \$1000 deposit is due at time of contract signing. A second deposit of \$3000 is due 120 days prior to your wedding date. Third deposit is due 10 days prior to your wedding date, based on anticipated charges. All deposits are non-refundable. Residual charges are due 30 days from the invoice date; outstanding balances are subject to 5% monthly interest charge. Prices are subject to change and applicable taxes. Anticipate a 6-8% price increase from year to year.

Decorating Policy - Trent University Conference & Hospitality Services will ensure the venue is available by 10AM on event day. When possible, we are pleased to offer advanced access to the venue at no extra charge. Clients are responsible for all decor arrangements, including removal. All wedding items are to be removed from property at the conclusion of the event. Decorating that could result in damage to property, such as attaching items to walls or Trent University signage, is not permitted. Charges may apply if additional cleaning services are required following the event. Candles are permitted, however all flames must be contained in a glass container. Clients are asked to provide and remove their own event free-standing or staked signage.



POLICIES AND SERVICES CONT'D

Entertainment, SOCAN, ReSound - Entertainment, band or DJ performances must conclude by 1:00AM. Trent University will apply the appropriate copyright fees to your invoice.

Insurance - Trent University requires event liability insurance for all events hosted on campus by external clients. If required, we are able to provide event insurance for you for a minimal fee.

Food, Beverage and Gratuity - All food and beverage will be provided by Trent University (wedding cake excluded). This includes, but is not limited to additions to the menu, chocolate fountains, bottled beverages, pre-event meals and refreshments. Outside alcohol is prohibited on Trent University property. The Riverside Garden, Ceilie Lounge, and Great Hall are licensed areas; consumption of alcohol beyond these areas is prohibited. Regulations of Liquor License Act will be adhered to at all times. Trent University reserves the right to refuse services to guests or close the bar as seen fit. Bar service will conclude no later than 1:00AM. Alcohol is based on consumption. A 15% gratuity will be applied to bar charges.

****For complete package and policy details, please contact Trent University Conference & Hospitality Services**





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Contact us today to secure your date and start planning your special day!

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Photo: Crystal Jessup Photography