

**Lady Eaton College Cabinet
Minutes
January 29th, 2023
12:00 PM**



Present: Nicholas Bhola, Deondrae Thompson, Dante Pio, Beth Wallace, Sarah Fluney, Karlin Wilson, Noah Edwards, Camryn Moerchen, Maria Buckle, Jenah Williams, and Dee Carter.

Public Present: Lily Raus.

Regrets: Eden Cain.

Absent: Victoria Vanslyke, Isabel Michaelson, and Maddy McKay.

1. Call to Order

Meeting is called to order at 12:07 pm on Sunday January 29th 2023.

2. Speakers Remarks Maria Buckle

Land acknowledgement: *We respectfully acknowledge that we are on treaty and traditional territory of the Mississauga Anishinabeg. We offer our gratitude to First Nations for their care for, and teachings about, our earth and relations. May we honour those teachings.*

3. Approval of Agenda

Motion: To approve of the agenda for the January 29th 2023 Lady Eaton College Cabinet meeting.

Motioned by: Dante Pio

Seconded by: Deondrae Thompson

Discussion: N/A

Motion unanimous, motion carries

4. Approval of Minutes

Motion: To approve the minutes for the January 15th 2023 Lady Eaton College Cabinet meeting.

Motioned by: Karlin Wilson

Seconded by: Deondrae Thompson

Discussion: N/A

Motion unanimous, motion carries

5. Presentations

a. Lily Raus - Elizabeth Fry Society of Peterborough

I. Pan-College Fundraiser Opportunity

- A non-profit organization that helps out those who are experiencing food insecurity/homelessness.
- One City Peterborough: Non-profit organization that supports those that have been criminalized or those who have experienced homelessness.
- Lily is hoping to organize a fundraiser where students donate \$2 or a non-perishable food item to receive a ticket to enter a draw for a raffle prize.
- Where: OC Lobby (location may be subject to change).
- When: March 6th to 10th (date may be subject to change).
- Why: There has been an increase in demand for food banks and an increase in visits to food banks. Donations to food banks have decreased. This service is especially needed in the Peterborough area.
- Request: A \$50 gift card to a local business for the raffle, supplies for advertising, advertising it on our socials, volunteers from each cabinet to table during the week of the event, space to store the non-perishable food items, and feedback/suggestions on the event.
- Deondrae informed Lily about when the cabinet meetings are today for the other cabinets. He also suggests reaching out to the Ceile and the TCSA.
- Each cabinet will hopefully be donating a \$50 gift card.

Motion: To approve a \$50 dollar gift card donation for the fundraiser.

Motioned by: Noah Edwards

Seconded by: Deondrae Thompson

Discussion: N/A

Motion unanimous, motion carries

6. Minister Reports / Committee Reports

a. Minister of Social Affairs Report.....Dante Pio & Karlin Wilson

I. Formal Theme Announcement

- The theme is the Gala! The Flora's Gala!
- The toad will have a tuxedo.
- Dante will be making a post tonight for volunteer positions during the formal. If you want one of those five positions, at about 6pm the post will be sent out. Positions will be on a first-come, first-serve basis. Message Kari or Dante on Instagram if you're interested.

II. Ticket Sales

- Ticket sales will begin tomorrow during the office hours/art auction.
- For the additional times for ticket sales, do not modify the one on Teams.
- Dante & Kari ask: If someone comes to the cabinet office to buy tickets but asks for an e-transfer, should they be charged \$20 or \$15 for tickets? (It is believed that it was decided that they should still be charged \$20).
- Dante or Kari will send out a 'how to' on selling tickets so that everyone is on the same page.
- Make sure the payment is confirmed before giving the student the ticket, and a signature of witness on the waiver can be signed by a cabinet member (or Dante or Kari if you don't feel comfortable doing so).
- All signed waivers are to be put in the Minister of Social Affairs binder. Digital copies of waivers will be printed and added to the binder.
- If you don't want to print the digital waiver off, put it in the Minister of Social Affairs tab on the cabinet Gmail.
- Spread the news! Information on ticket sales will be posted on Instagram tomorrow; physical posters are yet to be made containing all of the information on location and prices.

III. Updates from Christine

- Christine wants to create a Jean Milton award. Jean Milton used to work at the dining hall in LEC and retired recently. Christine wants to give the award to a staff member who has made an impact at LEC.
- Asked about having LEC merch as a raffle prize at the formal.
- The office will reimburse returned tickets for award winners.
- Awards may be presented at the formal.

IV. Budget

- Need more funding, \$300 (\$800 if cheaper tickets).
- About \$40 a plate.
- Five people will be needed to work at the event, they will not have to pay for their ticket.

Motion: To approve \$800 for the Minister of Social Affairs for the formal to reduce ticket prices.

Motioned by: Jenah Williams

Seconded by: Deondrae Thompson

Discussion: N/A

Motion unanimous, motion carries

b. Senior Senator Report.....Noah Edwards

I. Report of the 505th Senate Meeting (January 17, 2023)

- Meeting report to be posted on Teams.
- Key items - Chat GPT and academic integrity and Strategic Research Plan.
 - Senate is responsible for the academic integrity rules for the university. Discussions about academic integrity will be coming to the senate later this semester. If anyone has questions about it, let Noah know.
 - Strategic Research Plan is about how the university is going to go about research in the future. Faculty support and mentorship, research spotlight, etc. Number one was student research. The drafting of the plan will take place from December to April. Noah is more focused on student engagement and trying to reach out to more second-year students about research.
- Follow-up on new Anthropology Specializations and their effective date.
 - Noah is going to be following up as to why Anthropology students can't add the specialization to their degree when they graduate.
 - Jenah asks: Can you ask for a new specialization for other subjects? Noah answers: Yes you can but you have to go through your department head.

II. Student Senate Caucus

- Microsoft Teams group formed with all student members of Senate (Trent Colleges, TCSA, TDSA and TGSA).

III. Report of the January 18th Meeting of the Colleges and Student Services Committee (CASSC)

- Meeting report, Notice of Motion, budget documents, and roundtable updates posted on Teams.
- Food Services and the Ceilie Budget
 - An additional day of meals is being added to orientation week, resulting in an increased price.
 - Dining plan prices remain the lowest in Ontario.
 - Ceilie increase by 3%.
- Campus Card Budget and Notion of Motion for increase
- CASSC approves all the levy fees.

Motion: That Cabinet supports the January 18th, 2023 CASSC Notice of Motion “That the TrentU Card Office ancillary fee be increased from \$9.27 to \$10.00 (\$0.73 of 7.9%).”

and that Cabinet directs the Cabinet CASSC representative to vote in favour of the motion.

Motioned by: Noah Edwards

Seconded by: Karlin Wilson

Discussion: N/A

Motion unanimous, motion carries

IV. Report of the January 24th, 2023 Meeting of the Foodservice Advisory Committee Sustainability and Fair Trade Working Group

- Report to be posted on Teams.
- Key Items - Pop-ups to promote ecotray/travel mug use, utilization of ecotray/china/travel mugs still down, and Food Guide Friendly starting with Traill then LEC.
 - If you use an ecotray/travel mug, you might be offered a coupon for a free or discounted refill.
 - Food Guide Friendly certification is to meet the Food Guide qualifications and to encourage students to follow the Food Guide.

c. **Housing Advisory Committee Report.....Camryn Moerchen**

I. 2023/2024 Student Housing Budget Presentation

- Total revenue is projected to be \$17,791,256, and total expenses are projected to be \$17,231,024. This will lead to a \$560,232 increase in the reserve which will all go towards renovation projects for residence.
- They will be spending about 1.3 million on renovations:
 - Mostly work to be done inside the walls.
 - Most renovations will occur in Lady Eaton College and Champlain College.
 - Work will begin this May.
- Students within the housing advisory committee approved the recommended fee increase (A LEC Cabinet representative was missing from said meeting).
- The increase in the cost of residence rooms was similar to that of Guelph and Brock.
- Camryn will not be able to make it to the next committee meeting on February 14th at 10:30am, so if anyone is interested in going to represent the LEC Cabinet let me know. Deondrae has offered to attend, if anyone has anything they would like to ask the committee, email him or message on teams.
- Concern was brought up about the lack of wifi at the annex suites.

d. **Minister of Communications and Publicity Report - Jenah**

- I. The LEC Winter Weekend (3rd, 4th, 5th)

- Jenah will be doing the snowshoeing event (5th). 3 day walks, 1 night walk. 1 cabinet member for the day walks, and 2 cabinet members for the night walk. The times being 9-11, 12-2, 3-5, 7-9. She will be making a post about it.
- Pit International Film Festival (PIFF), college has access for many different films. They will be running all weekend in the Pit. A post will be going up for this event, and some cabinet members will be needed for it. Popcorn machine could be an option for snacks if someone would like to run it. There will be food and snacks.
- Jenah will make a document where you can sign up for the events.
- There are 10 snowshoes, and we have booked them for the 4th and 5th. The 4th is a backup date for the 5th just in case.
- The JCR Meltdown on the 3rd. Lots of food, alcohol, mocktails, and tea catered by Black Honey. Deondrae does have volunteers who will start setting up at 4pm. About \$700 has been put into the food, so there's going to be lots of food. Tell your friends about it. At the JCR meltdown (if there's no other craft events on the weekend), free orientation shirts will be available. Deondrae may need volunteers to help sort them.
- Noah asks if we are going to have the name tags ready for the event, Jenah says that they are still in the process of being purchased, but she says they will definitely be ready for the formal.
- All of the Winter College Weekend posters have been made.
- Dee has offered to make suggestions for some low-key events for the weekend.
- Friendship bracelets can be done during the movies, and possibly offer crocheting during the event.
- Friday is movies and JCR Meltdown, crochet and snowshoe on Saturday. Possible discussion about board games during an event during the Winter College Weekend. Kari suggests that we maybe do board games in the cafe. Noah expresses concern about doing it in the cafe, Jenah suggests the computer room in the JCR. Beth suggests that we do board games during the JCR Meltdown.
- Dante and Dee suggest making a master timeline of all of the events this weekend. Noah drew it on the chalkboard.
- **Winter College Weekend Timeline:**
 - Friday, Saturday, and Sunday: Movies in the PIT from 10am to 6pm.
 - Friday: JCR Meltdown from 5pm to 9pm, Board Games in the JCR from 12pm to 9pm.
 - Saturday: Crochet and Movies in the PIT from 10am to 6pm.
 - Sunday: Snowshoeing from 9am to 9pm.

- Dante has offered to sign out the board games from the library and the college office. Suggestions to get Catan and Codenames have been made. If anyone has any other suggestions, please let Dante know.
- For events you cannot make, you have to let Deondrae know if you can't make it. But please try to make it to all of the events if you can. Deondrae will reach out when everyone should come to which events.

e. **Prime Minister's Report.....Deondrae Thompson**

I. Events Planning - Winter College Weekend

- See above under Minister of Communications and Publicity report
- Deondrae says that there may be three new members for this weekend. Jenah adds that that's why the meet the team members post has not gone up yet.

II. East vs West

- Not all hope is lost! It's still possible, but however, it's still up in the air. This is all theoretical until there's a signed contract.
- Maria is going to Champlain Cabinet today and reach out. There is a very big time restraint, everything would need to be figured out within a month (Reach out to coaches, refs, arena, police officers, etc.).
- Theoretically, some cabinet volunteers would be needed for some events during it.
- Kari suggests that if things work out, they could come by the cabinet office to pick up tickets.
- So far communication has been a bit difficult between the cabinets.
- It is possible that we could have a contract signed with the arena within a week.
- Contact Maria if you have any questions.
- Deondrae says that if this is successful, next year there might be a new joint committee involved with East vs. West where a member from each cabinet (preferably the Minister of Athletics) will discuss it.

III. Office Hours and Art Auction

- It is required for people to come to office hours this week in the pit so that all of the art is preserved and safe.
- Noah suggests that we have a sign-out sheet specifically for the art auction office hours. This might help people sign up for more hours for specifically this week.
- Jenah says that with blank spaces in the office hours students have not been able to sign out pool supplies.

- During the auction, we don't have to deal with bids at all, but the college might give us an instruction sheet on how it all works.
- IV. TCSA
- TCSA posted for Service Manager and hired internally.
 - For the spring election schedule, if anyone wants to run for TCSA. start Feb 1st voting March 17-23?
 - Plans to have the ice cream truck again to hand out free ice cream during elections.
 - Most of the meeting involved the policy review. The TCSA talked about their views on having police and military presence within the TCSA. The rest of the policy is under review except for the policing.
 - For anyone interested in Lockstone training, ask Deondrae.
- V. Constitution Committee Review
- Deondrae will send an email about it after the Winter College Weekend. He is planning to have the first meeting the week of the 11th. Each meeting will be about an hour.
 - The AGM will be discussed at a later date.

7. Closed Session

a. TCSA Closed Session Items

Motion: To go into closed session to discuss TCSA Closed Session Items at 2:02 pm.

Motioned by: Deondrae Thompson

Seconded by: Nicholas Bhola

Discussion: N/A

Motion unanimous, motion carries

Motion: To exit closed session at 2:10 pm.

Motioned by: Deondrae Thompson

Seconded by: Noah Edwards

Discussion: N/A

Motion unanimous, motion carries

8. Correspondence

9. Questions from the Public

10. Any Other Business

a. Miscellaneous Information

- I. Kari added that there is an athletics subcommittee this upcoming week, if you have any questions you'd like brought up send them to her.

- II. Deondrae has ordered cheques. Cheques will be used for food. If you have any light lunch suggestions, let Deondrae know so that we can possibly have some food next meeting.
- III. Maria is looking into sweater designs and she is hoping to have those out by the end of the school year. More information about sweaters to come through email. There is going to be a doodle form? sent out soon. She is going to be looking into karaoke and food downtown for the cabinet retreat.

11. Adjournment

Motion: To adjourn this meeting at 2:19pm on January 29th 2023.

Motioned by: Jenah Williams

Seconded by: Nicholas Bhola

Discussion: N/A

Motion unanimous, motion carries