








Laveen Jose  
School of Business graduate

## Rigorous Study Meets Real-life Career Experience

Co-ops, internships and placements provide students with real world experiences and prepare them for life after graduation. The Trent University School of Business is committed to building your organization's talent pipeline with skilled, workplace-ready students with fresh perspectives.

### The School of Business Advantage

-  Access a pool of talented, eager, motivated and goal-oriented individuals
-  Gain a fresh perspective, uncover innovative solutions and discover new opportunities
-  Meet short-term hiring needs of your company with in-person, remote, and hybrid positions
-  Enhance the profile of your organization
-  Enjoy opportunities for federal funding and provincial tax credits

"We love working with Trent students! Their passion, eagerness to learn, and fresh perspectives bring so much value. Having new faces each term keeps everything exciting. It's truly rewarding to provide opportunities that help these talented individuals take the next steps in their careers. They have something to teach you—if you're willing to listen."

**TRISTA GREER**, CEO of For the Love of Marketing

"My opportunity was such a useful experience because I was able to channel my interests in the Human Resources field and put my academic studies to the test. I felt extremely supported during the entire process and I am fortunate to move forth with experience and connections that will be useful entering the industry. I was also lucky enough to be hired for a summer job with my agency!"

**COLLEEN DUNN**, Business graduate, who completed a placement with Trent's Health and Safety Office

# Co-ops

School of Business co-op programs give students the opportunity to get a head start on their career by applying their skills, passion, and education in a real-world setting. Students alternate work and study terms during their degree. Each co-op program has a work term schedule. When two 4-month work terms fall consecutively, it is preferred that both are with the same employer.

- Students maintain a minimum cumulative average of 75% on their Trent courses.
- Co-op work terms are four months in length, 35 hours/week.
- Students complete three paid work terms.
- Work terms can be anywhere in Canada.
- Employers provide a job posting at least three months prior to the start of the work term.
- Students will apply and interview.
- Employers complete midterm and final evaluations.
- Some employers could be eligible for the Ontario Co-operative Education Tax credit.

Co-op students have a wide range of specializations and skills. Below are some common work term areas for each program:

## Business Co-op

- Students can work in human resources, marketing, finance, entrepreneurship, management and administration etc.

## Accounting Co-op

- Students can work in tax and audit, while working toward their CPA designation.

## Economics Co-op

- Students can work in finance, banking, data analytics, policy analysis, public service etc.

## Accounting & Economics Co-op

- Students can work in tax, audit, finance, banking, data analytics, and more, while pursuing their CPA designation.



## Business Co-op Schedule

	Fall	Winter	Summer
Year 1	Study Term 1	Study Term 2	Study Term 3
Year 2	Study Term 4	<b>Work Term 1</b>	Study Term 5
Year 3	Study Term 6	<b>Work Term 2</b>	<b>Work Term 3</b>
Year 4	Study Term 7	Study Term 8	

## Accounting Co-op Schedule

	Fall	Winter	Summer
Year 1	Study Term 1	Study Term 2	No courses
Year 2	Study Term 3	Study Term 4	Study Term 5
Year 3	Study Term 6	<b>Work Term 1</b>	<b>Work Term 2</b>
Year 4	Study Term 7	<b>Work Term 3</b>	Study Term 8

## Economics Co-op and Accounting & Economics Co-op Schedule

	Fall	Winter	Summer
Year 1	Study Term 1	Study Term 2	Study Term 3
Year 2	Study Term 4	Study Term 5	<b>Work Term 1</b>
Year 3	Study Term 6	<b>Work Term 2</b>	<b>Work Term 3</b>
Year 4	Study Term 7	Study Term 8	





## Internships

School of Business internships provide business students with in-depth practical industry experiences relevant to their subject area. Students work full-time in an organization for six, eight, twelve or sixteen months, and make meaningful contributions to operations and projects. Students are in their fourth year and bring current knowledge and new perspectives. Internships must be paid, full-time positions (35 hours/week) with a supervisor who will mentor and guide the student throughout the internship. Internships begin in September, January or May.

- Internships can be in any area of business such as accounting, marketing, human resources, finance or management.
- Some internships are local, but students are prepared to relocate to other cities in Ontario or throughout Canada.
- Students require a minimum cumulative average of 75% to apply for the internship course, which is for academic credit.
- Employers pay minimum wage or higher for the hourly rate.
- Employers provide a job posting at least three months prior to the start of the internship.
- Students will apply and interview.
- Employers complete midterm and final evaluations.
- Students return to Trent for one academic term after completion of the internship.
- Some employers could be eligible for the Ontario Co-operative Education Tax credit for internships of 8, 12, or 16 months in length.

"As an HR professional, one of the most rewarding aspects of my job is hiring intern and co-op students. We believe in the energy of fresh insights and innovative generational ideas that interns bring to the table. This vibrant exchange not only benefits our organization by becoming the pipeline to our future talent, but also helps students gain invaluable insights and build a strong foundation and professional connections for their future careers."

**SHEENA M. THORNTON**, Human Resources Manager at Baker Tilly KDN LLP in Peterborough



"The internship program allowed me to gain practical public accounting skills at an established firm, putting six months of actual accounting, tax and assurance experience onto my résumé. I was trained and exposed to real clients and assurance software that I would not have been otherwise. Having these skills has prepared me both physically and mentally for my career as an accountant; since the program has put everything into a concrete perspective."

**SANDIE ASHLEY LEWIS**, Business graduate, who was hired by Grant Thornton LLP, where she completed her internship





## Placements

School of Business placements give students the opportunity to work with employers and organizations in the local community. Fourth year students engage in productive work tasks, on-going projects, and apply their knowledge from courses. Placements build students' confidence, develop their social skills, enhance their professional knowledge and networks, and develop their leadership skills through teamwork. Employers gain students who are ready to hit the ground running.



"My placement at Ontario Parks as a Projects and Communications Assistant was a transformative experience that allowed me to enhance my skills in public engagement, project management, and communications. I contributed to community events and developed tools to promote conservation and environmental awareness while collaborating with a supportive and inspiring team. This opportunity not only aligned with my academic background in Business Administration but also prepared me to excel in future professional roles."

**NANGISAI GWINYAI**, who completed a placement with Ontario Parks

- Placements are normally unpaid, part-time work, approximately one day per week for the fall or winter term (minimum of 100 hours). Summer is still a minimum of 100 hours but condensed into a six-week term that begins in May.
- Students require a minimum cumulative average of 72% to apply for the course, and receive academic credit.
- Placements are local, in the Peterborough, Durham and surrounding area.
- Agencies are asked to submit a job posting about eight weeks prior to the start of the placement term.
- Placement hours can be in person, remote or a combination.
- Students will apply and interview.
- Employers complete midterm and final evaluations.

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### For more information:

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