

HIRING CO-OP STUDENTS

in the Humanities & Social Sciences

Benefits of Hiring a Co-op Student

Trent students are problem-solvers, critical thinkers, and excellent communicators. Our co-op students are ready and eager to take on new learning experiences, which means your workplace gains a team member with fresh ideas, diverse perspectives, and valuable knowledge. With our university-wide Indigenous Course Requirement, our students gain a foundational understanding of the history, traditions, cultures, and knowledge of Indigenous peoples which is an essential perspective they can bring to your organization. Hosting a Trent co-op student allows you to instill core skills and expertise early on in students' careers which will benefit your future recruitment and hiring efforts.



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|-------------------------------|-----------------------------------|
| Ancient Greek & Roman Studies | Indigenous Environmental Studies |
| Arts & Science | Indigenous Studies |
| Canadian Studies | International Development Studies |
| Cultural Studies | Media Studies |
| English Literature | Philosophy |
| French Studies | Political Studies |
| Gender & Social Justice | Sociology |
| History | |

Co-op work terms are:

- Paid by the employer
- Full-time, 35 hours/week
- 12-16 weeks in duration

Co-op students are available to work in the Summer and Fall.

	Fall	Winter	Summer
Year 1	Study Term 1	Study Term 2	Study Term 3
Year 2	Study Term 4	Study Term 5	Work Term 1
Year 3	Study Term 6	Study Term 7	Work Term 2
Year 4	Work Term 3	Study Term 8	

Work Term Schedule

Sample Work Areas

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|-------------------------------|---------------------------|---------------------|
| Arts & Culture | Evaluation & Research | Museums & Archives |
| Community Development | Graphic Design | Policy Analysis |
| Community Education | Health Promotion | Public Relations |
| Community Engagement | Hospitality & Tourism | Settlement Services |
| Community Health | Human Resources | Social Justice |
| Conservation | International Development | Social Marketing |
| Content Creation | Labour Relations | Social Services |
| Environmental Planning | Libraries | Writing & Editing |
| Equity, Diversity & Inclusion | Media & Communications | Youth Programming |

Co-op Employer Responsibilities

- Provide position-specific training and job orientation, ensuring all workplace policies are provided to the student
- Ensure you have the appropriate WSIB or alternative insurance coverage for the co-op position
- Have a supervisor dedicated to overseeing the student's work and providing feedback
- Pay the student for their time and treat them as an employee
- Complete a midterm and final evaluation of the student's performance
- Communicate with the Co-op Team as needed throughout the work term



Hiring a Co-op Student

- Co-op employers post their positions on the Co-op Job Board on the Student Experience Portal. To create an employer account on the portal, visit trentu.ca/sep.
- Job applications will be bundled and sent to employers after their position closes.
- Employers can invite candidates to interview using the Interview tab on the Student Experience Portal or by contacting the Co-op Team or the candidate(s) directly.
- Employers will complete midterm and final evaluations on the student's performance and the work term experience.

The value of a degree in the Humanities & Social Sciences is immense. Students are equipped with a wide range of transferable skills, an understanding of diversity, and a strong worldview to help them succeed in the workplace.

Students can help with a multitude of work tasks: policy design and review, research and presentations, professional writing, drafting proposals, creative communication and marketing, community programming, and more!

Upcoming Work Terms	Preferred Posting Timeline	Work Term Start
Summer 2024	January - February 2024	May 2024
Summer 2025	January - February 2025	May 2025
Summer 2026	January - February 2026	May 2026