

# Rebecca Green

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## SUMMARY OF QUALIFICATIONS

- Motivated, enthusiastic and can easily pick up skills through minimal training
- Customer service experience gained from fast-paced environments
- Teamwork and communication skills gained through collaboration and customer care
- Extensive knowledge of different POS systems responsible for taking orders and handling cash
- Experience providing service to diverse groups and individuals, including youth, elderly and those with disabilities

## EDUCATION

### Bachelor of Science (Honours), Biology

September 2024 - Present

Trent University, Peterborough, ON

## RELEVANT EXPERIENCE

### Team Member

June 2025 - August 2025

Tim Horton's, Peterborough, Ontario

- Worked in drive-thru and front counter positions serving over 100 customers daily
- Memorized and prepared different kinds of hot, cold and specialized drinks made to order
- Assisted with food stock organization, facilitating daily operation

### Crew Member

September 2023 - July 2024

McDonald's, Fergus, Ontario

- Navigated fast paced drive-thru window, taking orders and payments, efficiently using POS systems
- Prepared drinks and McCafe orders safely and efficiently
- Mediated and resolved disputes between customers and staff, ensuring a positive dining experience

### Ontario Works Summer Student

ICS Computers, Fergus, ON

June 2022 - August 2022

- Responded to customer service inquiries and supported personal computer builds
- Assisted with scheduling appointments and service calls
- Organized and stocked shelves from truck deliveries

### Front of House Staff

April 2022 - June 2022

Osmow's Shawarma, Fergus, ON

- Accurately took different types of orders, being in front of house, takeout and deliveries
- Cleaned and organized all dishes and machinery parts, ensuring safe food practices
- Assisted with food preparation, making sure that there was always enough readied ingredient

## RELEVANT VOLUNTEER EXPERIENCE

Food Service Volunteer | CWDHS Cafeteria, Fergus, ON

September 2019 - June 2023

Resident Support Volunteer | Hilltop Manor Retirement Home, Newfoundland.

July 2019

## CERTIFICATIONS

- Safe Food Handlers Certificate
  - Smart Serve
  - WHMIS
  - First Aid and CP
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