

## Business at Trent

Success in business takes dedication and hard work, community and global awareness, adaptability, and knowledge of how and when to lead. These traits are the inspiration behind what we do every day here at the Trent School of Business. Students will hone the practical skills, experience and knowledge needed to build their careers with top corporations.

These explorations can take place both in the classroom and beyond – through the Accounting Co-op program (Hons. BBA), you can put skills to action across three paid work terms in professional settings.

## Accounting Co-op

Co-op is an opportunity for students to gain work-integrated experiential learning that will help them get a head start on their career. The Accounting Co-op assists graduating students in achieving a competitive edge while generating experience within a wide range of sectors. Specifically, co-op gives the students a chance to obtain 12 months of practical experience on the job, develop or enhance technical skills, explore career options, network with a variety of individuals and organizations, learn from mentors, enhance communication and presentation skills, and develop technical writing skills.

Traditionally there are 3 co-op work terms of paid employment, each 4 months long, 35 hours/week, giving students the opportunity to manage well-defined special projects at an organization. With the Accounting co-op, students are encouraged to combine two work terms back-to-back creating an 8-month opportunity with one employer.

### Program Requirements for Admittance into Co-op:

- Minimum 80% cumulative average
- ENG4U with a minimum of 60%
- Any 4U Math

### To remain in the co-op, students must:

- Successfully complete the required Co-op course (COOP 2000H) with a minimum grade of 70%
- Maintain a minimum 75% cumulative average throughout their study terms
- Complete three co-op work terms (COOP 2100P, 3100P, 4100P)
- Receive satisfactory evaluations during each of their work terms

## Accounting Co-op Work Term Schedule

	Fall	Winter	Summer
Year 1	Study Term 1	Study Term 2	No courses
Year 2	Study Term 3	Study Term 4	Study Term 5
Year 3	Study Term 6	Work Term 1	Work Term 2
Year 4	Study Term 7	Work Term 3	Study Term 8

**Please Note: Accounting Co-op is a competitive direct-entry program.**

# ACCOUNTING CO-OP

**All co-op students are encouraged to meet with the School of Business Co-op Coordinator for course mapping and degree completion to ensure they are meeting program requirements for graduation. Email [schoolofbusinesscoops@trentu.ca](mailto:schoolofbusinesscoops@trentu.ca) to book an appointment.**

**Please Note:** Co-op is meant to prepare students for the real-world job application process and as such, the co-op process is competitive and dependent upon many factors including market conditions, the student's efforts to secure a work term, and the academic performance of a student. Every effort is made by the department to find suitable co-op work terms for students, but the department cannot guarantee a work term opportunity for every student. Co-op students will secure positions through successful participation in the co-op interview process and/or their own job search activities. Withdrawal from the co-op program will not normally be approved while a student is on a work term.

Students who are unable to obtain a suitable co-op opportunity in an upcoming work term are expected to continue with their academic program on a full-time basis. A missed work term can be made up. If a co-op student is unable to complete three work terms yet otherwise fulfills degree requirements, they will be awarded a Bachelor of Business Degree without the co-op designation.

Students do not pay tuition during each work term. Students are required to pay co-op fees plus ancillary fees and levies. The Co-op Assistance Program is available to support students in financial need with co-op expenses. For more information, please reach out to [coop@trentu.ca](mailto:coop@trentu.ca).

**International Students** who are required to complete co-op work terms that are integral to their academic program must apply for a co-op work permit. Please reach out to [internationaladvising@trentu.ca](mailto:internationaladvising@trentu.ca) for more support.

**Students with Disabilities** are strongly encouraged to register with Student Accessibility Services (SAS). Please contact [sas@trentu.ca](mailto:sas@trentu.ca) or [durhamsas@trentu.ca](mailto:durhamsas@trentu.ca) for support with your academics.

## **Sample Work Term Areas for Accounting:**

- Junior/ Co-op Staff Accountant
- Tax Analyst
- Treasury Assistant
- Financial Analyst in Tax or Audit

## **Potential Career Paths for an Accounting Graduate:**

- Chartered Professional Accountant (CPA)
- CAO
- Financial or Tax Analyst
- Auditor
- Controller
- Financial Manager
- Bookkeeper or Accounting Clerk

