CO-OP AT CAREERSPACE

Why Trent Co-op?

Trent students are problem-solvers, critical thinkers, and excellent communicators looking to grow. A Trent co-op student will bring fresh perspective and can benefit your future recruitment efforts.

Co-op Work Terms Are:

- Paid by the employer
- Full-time, roughly 35 hours/week
- 4 months in length with some programs offering 8- and 12-month options
- Perfect for short-term or seasonal projects

Funding

There are a range of funding options available when looking to hire a Co-op student! See Page 4 for details.
Our Co-op Employer Liaisons are available to help aid with the application process.

Contacts

- Jessica Gordon | Co-op Employer Liaison (Humanities & Social Sciences) | jessicagordon@trentu.ca | 705-748-1011 x 7244
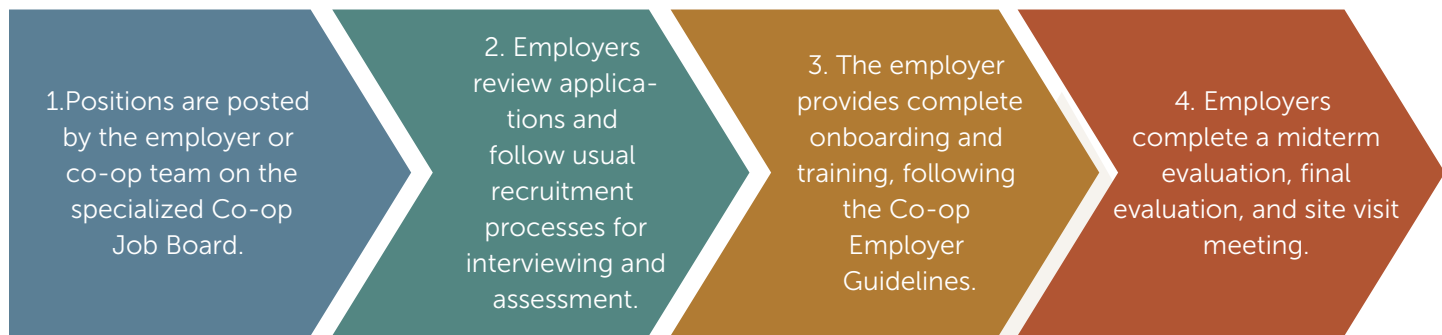- Roshane Paldano | Co-op Employer Liaison (Sciences) | roshanepaldano@trentu.ca | 705-748-1011 x 7058

Testimonial

"Our co-op student from Trent University, Leighla, was truly a pleasure to work with. As a not-for-profit, Leighla's efforts in securing programs and volunteers was integral to our success as an organization throughout her time with us.

Without Trent's co-op program and support, including the $7,000 in funding we received through the Student Work Placement Program, we might not have been introduced to Leighla's unique skills and talents that meshed so seamlessly with our mission. It has been an absolute pleasure having her on our team and we are eager to show our ongoing support."

John McNutt | President & CEO | JA Northern and Eastern Ontario

Co-op Employment Process

1. Positions are posted by the employer or co-op team on the specialized Co-op Job Board.

2. Employers review applications and follow usual recruitment processes for interviewing and assessment.

3. The employer provides complete onboarding and training, following the Co-op Employer Guidelines.

4. Employers complete a midterm evaluation, final evaluation, and site visit meeting.

Programs Available

Humanities & Social Sciences

Ancient Greek & Roman Studies
Anthropology
Archaeology
Arts & Science
Canadian Studies
Criminology
Cultural Studies
English Literature
French Studies
Gender & Social Justice

Global Development Studies
History
Human Rights & Global Justice
Indigenous Environmental Studies
Indigenous Studies
Media Studies
Philosophy
Political Studies
Sociology

Sciences

Computer Science
Financial Science
Kinesiology
Software Engineering

Employer Responsibilities

- Training and orientation
- WSIB or alternative insurance coverage
- Dedicated supervisor
- Treat student as an employee
- Complete required documents
- Communicate with Co-op Team

Sample Work Areas

Actuarial Services	Evaluation & Research	Policy Analysis
Arts & Culture	Financial Advising	Quality Assurance
Community Engagement	Health Education & Promotion	Risk Analysis
Conservation	Hospitality & Tourism	Settlement Services
Content Creation	Human Resources	Social Services
Data Analytics & Data Science	International Development	Theatre & Film
Enforcement & Corrections	IT Support and Services	Victims Services
Environmental Planning	Media & Communications	Writing & Editing
Equity, Diversity & Inclusion	Museums & Archives	Youth Programming

Previous Work Terms

Sciences
Analyst (Finance & IT)
Information Technology Summer Student
IT Project Support Co-op
Junior Operations Associate
Finance & Special Projects Assistant
Software Developer
Student Researcher
Web Development & Technical Student

Humanities and Social Sciences
Community Relations Associate
Editorial Assistant
Historical Interpreter
Indigenous History Research Intern
Marketing and Community Engagement Assistant
Museum Attendant
Program Manager
Summer Camp Program Instructor

Upcoming Work Terms

Program	Fall 2025	Winter 2026	Summer 2026	Fall 2026	Winter 2027	Summer 2027
Computer Science	✓	✗	✓	✗	✓	✓
Software Engineering	✗	✗	✗	✗	✗	✓
Financial Science	✓	✗	✓	✓	✗	✓
Kinesiology	✗	✗	✗	✗	✗	✓
Humanities and Social Sciences	✗	✗	✓	✓	✗	✓

Funding for Co-op Employers

Year-Round Funding
Student Work Placement Program (SWPP)

The Student Work Placement Program is offered by Employment and Social Development Canada through funding delivery partners. Through SWPP, you could receive up to **$5,000** for every student hired and up to **$7,000** for students in their first year or from an under-represented group.

Business Benefits Finder

The Business Benefits Finder is a search tool for Businesses and Not-for-Profits to access funding and services from the Government of Canada to aid growth.

Summer Funding
Canada Summer Jobs (CSJ)

Canada Summer Jobs provides wage subsidies to organizations with less than 50 employees to hire youth aged 15 - 30 in the summer months. **Not-for-Profits** can receive up to **100%** of minimum hourly wage and associated Mandatory Employment Related Costs (MERCs). **Businesses** can receive up to **50%** of minimum hourly wage.

Young Canada Works

Young Canada Works in Heritage Organizations and Young Canada Works in Both Official Languages offers wage subsidies for work placements. They may offer between **50%** and **75%** to cover costs depending on criteria.

Tax Credits & Incentives
Ontario Co-operative Education Tax Credit

The Ontario Co-operative Education Tax Credit is available to organizations in Ontario who hire students enrolled in a post-secondary co-op program. The tax credit covers up to **25%** to **30%** of the eligible expenditures, including wages, with a maximum of $3,000.

Additional Tax Credits & Funding

- Ontario Digital Media Tax Credit
- Ontario Film and television Tax Credit
- Ontario Innovation Tax credit
- Federal - Scientific Research and Experimental Development Tax Incenitve