



Windy Pine Summer Custodial Position

Seasonal position Summer 2021

Live In opportunity with time and facilities for quiet research and writing.

The Windy Pine committee in the School for the Study of Canada at Trent University is looking to hire an individual in the Trent Community for a short-term position in 2021. Preference will be given to students in the School for the Study of Canada, or students in related programs doing research based in Haliburton, depending upon other qualifications, though individuals not currently students will also be considered, depending on skills and experience, and connections to the Haliburton Community.

Start Date: mid / end of May 2021 (negotiable)

End Date: September 1, 2021

Job Location: north of Minden, at the Windy Pine Conference Centre on Kushog Lake. Private accommodation is provided for the term of employment, with access to cooking facilities. Must have own transportation to job location, and for local travel.

Duties to include, but may be modified depending on COVID related restrictions in 2021.

- Caretaking of a rustic 24 acre conference centre complete with six cabins
- Coordinating guest requests and assisting group coordinators
- Orienting guests, monitoring and enforcing safety standards (water, fire, plumbing, etc)
- Liaison with students and faculty engaged in Community Based Research Projects as required.
- Preparation of facilities for guests – to include spring start up and weekly cabin sterilization and cleaning **Sunday midday**
- Basic maintenance of buildings and grounds (painting, brush clearing)
- Liaison with external contractors, and assistance with projects as required
- Maintain a log of duties completed & submit updates to department.
- May include forestry technician duties depending upon candidate interest and aptitude
- Custodian is required to live full time on the property.

Qualifications: WHMIS certificate and Trent Employee Health & Safety Training already completed an asset as well as First Responder, or Life Saving certification (First Responder training may be provided depending upon applications received). Experience in caretaking duties, basic maintenance skills and knowledge of tools required. Demonstrated ability to work independently and as part of a team, under supervision the Administrative Assistant for the School and the Windy Pine Committee. Demonstrated attention to detail, and ability to meet project deadlines. High standards of domestic cleanliness. Ability to lift materials as required for related tasks. Job involves moderate to high level of physical labour. Comfortable working in isolated conditions. Must be able to work independently and follow written and verbal instructions. Must have a valid driver's license and access to vehicle, as work location is remote.

Conditions of work: Physical: Weather; Insects – potential exposure to insects (deer flies, mosquitoes, ticks); Risk for personal injury. Location: remote, need for own transportation.

Remuneration: 20-25 hours per week at \$20 / hour plus benefits, subject to budgetary approval.

For more detailed information about this unique employment opportunity, please contact:
Jeannine Crowe, School for the Study of Canada - Undergraduate, Trent University 705 748 1817

canadianstudies@trentu.ca). Applications (letter of interest and current CV) should be forwarded to castjobs@trentu.ca by **March 8, 2021**