

# JOB POSTING

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**THIS AD IS FOR CUPE UNIT 2 positions.**

**You must be a registered Student at Trent University in order to apply.**

The School of Business, Department of Economics invites applications for **CUPE 3908 Unit 2 Proctors** vacancies for the 2026-2027 academic year. Positions are at various times during the Academic Year 2026-2027.

The hourly rate of pay is in accordance with the [CUPE 3908 Unit 2 collective agreement](#) Appendix A Wage Rates: \$19.27/hr + 4% vacation pay.

**Proctor or invigilator** shall be defined as an enrolled Trent University Student whose assigned duties are aiding Sessional Faculty in the administration of exams by:

- Handing out blank exam booklets before the exam;
- Collecting unused exam booklets after the exam;
- Being present in the exam room for the scheduled duration of the exam.
- Being aware of Trent's academic integrity policies.

The following **DURHAM Campus** positions are available:

Course Code	Professor	Exam Date	Start Time	End Time	# of Positions Available	Hours per Position
ECON-1250	R. Turner	July 7, 2026	6:30pm	9:00pm	up to 2	2.5 hrs

Note: Under the direction of the professors, proctors may be required to dedicate up to 1 hours for set up and tear down of the exam.

## **Qualifications:**

Applicants are preferred to have completed the course with a minimum grade of 70%. A minimum cumulative average of 75% is required. Prior proctoring experience will be valued in assessment of qualifications but is not a requirement.

## **Application:**

Applicants to send a Resume and a copy of your latest Academic Summary.

- Subject line to include: Location, Proctor, your First/Last name, and Course # (e.g. PTBO, Proctor, John Smith, ECON-2100)

Submit Resume to: [econjobs@trentu.ca](mailto:econjobs@trentu.ca)

Inquiries may be directed to: [econjobs@trentu.ca](mailto:econjobs@trentu.ca)

**Deadline for receipt of applications:** Thursday, July 2, Noon (12pm)

All positions are subject to budgetary approval by the Deans' Office.

**THIS AD IS FOR RETURNING TRENT STUDENTS ONLY**