



JOB POSTING
CAMPUS RECREATION ESPORT CONVENOR
Part-time Student Position
Trent Athletics & Recreation Department

Supervisor: Student Engagement and Aquatics GEA
Hours of Work: 6-10 hours per week (flexible)
Terms: Summer (July 1/22- Sept 6/22) and Fall (Sept. 7/22 – Dec 31/22)
Rate of Pay: \$15/hour

Trent Work Study Eligibility: Students receiving OSAP and who meet eligibility under the Trent Work Study Program (TWSP), will be given priority consideration for this position, for all fall/winter position. TWSP eligibility is not applicable for May-August. However, all students are encouraged to apply. For TWSP eligibility requirements, please visit the Financial Aid website at <http://trentu.ca/financialaid/work.php>. Please indicate on your Cover Letter whether you are TWSP approved.

ABOUT TRENT ATHLETICS & RECREATION:

Dedicated to excellence, Trent Athletics & Recreation is committed to providing opportunities for Trent students and the community at large to become involved in a wide range of recreational, sport and leadership activities, at all levels, with the objective of encouraging and developing a healthy lifestyle.

ABOUT THE POSITION:

The Athletics Department is a vibrant and energetic place. We are looking for individuals to join our Sport Centre Team, who are **passionate about delivering outstanding service and an exceptional guest experience** to Trent students and members of the community. This position has been updated to include new responsibilities with attention to health and safety for all members of our campus community.

Campus Recreation eSports Convenors are responsible for facilitating and managing the Campus Recreation intramural eSports teams (currently: League of Legends, Rocket League, Overwatch, Valorant). This includes, but is not limited to, organizing and facilitating tryouts at the start of the fall and winter semesters, scouting and managing support volunteers for the teams, ensuring that athletes are able to attend games against other schools, organizing practices and scrimmages both internally and externally, preparing and completing the necessary forms for the leagues the teams compete in, and communicating with the Trent University eSports Club in order to organize collaborative events. eSports Convenors are expected to have some knowledge about the gaming titles that our athletes compete in but are not expected to play such titles at a competitive level.



Primary Responsibilities:

- Write/edit manuals during the summer for each title that Campus Recreation's eSports athletes compete in which detail some information about the league that they play in (currently: NECC), what the tryout process is like, what the regular season and playoffs are like, and what fees are required.
- Communicate with other groups and departments around Trent (including, but not limited to, the Trent University eSports Club, the TCSA, the Orientation team, and Trent Durham's Recreation team) to advertise eSports tryouts and volunteer positions during the summer.
- Independently advertise eSports tryouts and volunteer positions during the summer on social media where Trent students are active, including Instagram, Twitter, Facebook, and Discord.
- Attend open house events ran by the TCSA for Clubs and Groups in order to promote eSports to incoming students during the summer and fall.
- Manage and organize the work of eSports volunteers to ensure they are able to help with tryouts, advertising, and managing the teams over the summer and the academic year.
- Run tryouts and select players for the eSports teams in the fall with the assistance of eSports volunteer coaches and managers
- Communicate with players on a daily basis during the academic year to ensure continued participation and resolve any issues that emerge
- Ensure that players are prepared and ready to attend their games during the academic year, both prior to the day-of the game and on the day-of
- Be on-call during each of the teams' games during the academic year in-case any issues arise that require a Trent administrator to communicate with the other team and the league's admins
- Communicate with other teams' administrators and the league's administrators during the academic year where necessary
- Report scores, and especially wins, to Campus Recreation and Trent Athletics so that they can be put on social media over the course of the academic year
- Help Campus Recreation and Trent Athletics create appropriate promotional material upon request

Qualifications:

- Must be a Trent student. Priority consideration will be given to students who are eligible for the Trent Work Study Program, however, all students are encouraged to apply.
- Outgoing and personable with the ability to communicate effectively with colleagues and a variety of customer groups.
- Strong Understanding of the eSport and rules.
- Certifications in the designated eSport are in asset.
- Excellent customer service skills required.
- Strong communication skills and strong administrative and leadership skills required.
- Ability to work at a fast-pace, and make decisions quickly.



- Ability to problem-solve.
- Self-motivated, punctual and responsible
- Willingness to work as part of a team, providing additional shift coverage as needed.

Training and Certifications Required – All training must be complete prior to starting first shift and the cost of training is the responsibility of employee.

- Police Record Check
- First Aid/CPR and AED
- Ministry of Labour Health and Safety Worker Awareness Training
- Workplace Violence and Harassment Training
- WHMIS (Workplace Hazardous Materials Information System Training)
- AODA Customer Service Training
- AODA – Integrated Accessibility Standards Regulation Training
- Information Security and Privacy Training
- Concussion Awareness Training
- Trent University COVID Training

To Apply:

All applications must include a cover letter and resume and can be e-mailed to campusrec@trentu.ca (*Microsoft Word or Adobe PDF*). Please note your full name and the position title in the subject line of your e-mail (i.e. First and Last Name – Position Title).

Trent University is actively committed to creating a diverse and inclusive campus community and encourages applications from all qualified candidates. Trent University offers accommodation for applicants with disabilities in its recruitment processes. If you require accommodation during the recruitment process or require an accessible version of a document/publication please contact campusrec@trentu.ca.

While Trent Athletics & Recreation Department appreciates all applications, only those applicants considered for an interview will be contacted.