



Varsity Event Staff

Part-time Student Position

Trent Athletics & Recreation Department

Supervisor: High Performance Varsity Sports Coordinator (Primary) & Campus Recreation & Varsity Home Game Coordinator (Secondary)

Hours of Work: Events and schedule operate according to the Varsity Home Schedule
Primarily Evening and Weekends

Start Date: August 2025 – March 2026

Rate of Pay: \$17.20/hour

Trent Work Study Eligibility: Students receiving OSAP and who meet eligibility under the Trent Work Study Program (TWSP) will be given priority consideration for this position, however all students are encouraged to apply. **For TWSP eligibility requirements, please visit the Financial Aid website at <http://trentu.ca/financialaid/work.php>.**

ABOUT TRENT ATHLETICS & RECREATION:

Dedicated to excellence, Trent Athletics & Recreation is committed to providing opportunities for Trent students and the community at large to become involved in a wide range of recreational, sport and leadership activities, at all levels, with the objective of encouraging and developing a healthy lifestyle.

When it comes to fitness and recreation the Athletics Centre, Home of the Excalibur, offers something no other community or university centre can – state-of-the-art indoor and outdoor facilities combined with access to the Otonabee River, diverse nature areas and kilometres of winding trails right at our doorstep.

ABOUT THE POSITION:

The Trent Athletics Department is a vibrant and energetic place. The Excalibur proudly represent Trent University in inter-university competition in USports, Ontario University Athletics (OUA), and Canadian University Field Lacrosse Association (CUFLA) events. We are seeking energetic, organized, and motivated individuals to join our varsity events team, who are passionate about delivering an exceptional event day experience. As part of the Varsity Event Staff, you will play a key role in the successful execution of varsity home games, ensuring all logistical aspects are handled smoothly from start to finish.

Responsibilities:

- Work with the Varsity Events Team and Game Day Coordinators to deliver an exceptional game day experience for student-athletes, spectators, and the Trent community.
- Arrive on time to assist with the set-up of equipment, signage, and event spaces, ensuring everything is ready for game day.
- Manage the take-down and clean-up of event spaces after the game, ensuring proper storage of equipment and a clean venue.



- Assist with generating awareness of upcoming games and promote in-game initiatives to Trent students and the wider community.
- Execute game day roles including equipment set-up, ticket collection, event access control, crowd management, and camera operation.
- Track and record game statistics and assist with event data management as needed.
- Provide general game day support for officials, teams, and spectators to ensure smooth operations.
- Ensure customer service excellence by providing a friendly and professional environment for all event attendees.
- Monitor safety and security during the event, ensuring a safe and welcoming atmosphere.
- Greet visitors and clients as they enter the Athletics Centre and Justin Chiu Stadium.
- Comply with all policies, regulations, and event protocols, including dress code.
- Perform any additional duties as assigned to support event success.

Qualifications:

- Priority given to Trent students eligible for TWSP
- Availability to work weekend shifts and flexible hours during game days
- Excellent customer service experience; outgoing and personable with the ability to communicate with associates and guests
- Ability to follow instructions and cooperate with others in a fast-paced environment
- Ability to problem-solve
- Self-motivated, punctual and responsible
- Willingness to work as part of a team, providing additional shift coverage as needed

Training and Certifications Required – All training must be complete prior to starting first shift and the cost of training is the responsibility of employee.

- First Aid/CPR and AED
- Police Record Check
- First Aid/CPR and AED
- Ministry of Labour Health and Safety Worker Awareness Training
- Workplace Violence and Harassment Training
- WHMIS (Workplace Hazardous Materials Information System Training)
- AODA Customer Service Training
- AODA – Integrated Accessibility Standards Regulation Training
- Information Security and Privacy Training
- Concussion Awareness Training

To Apply:

All applications must include a cover letter and resume that can be e-mailed to Dino Chomatas, Campus Recreation & Varsity Home Game Coordinator at kchomatas@trentu.ca (*Microsoft Word or Adobe PDF*). Please note your full name and the position title in the subject line of your e-mail (i.e. First and Last Name – Position Title).



THE ATHLETICS CENTRE
HOME OF THE TRENT EXCALIBUR



Trent University is actively committed to creating a diverse and inclusive campus community and encourages applications from all qualified candidates. Trent University offers accommodation for applicants with disabilities in its recruitment processes. If you require accommodation during the recruitment process or require an accessible version of a document/publication please contact kchomatas@trentu.ca.

While Trent Athletics & Recreation Department appreciates all applications, only those applicants considered for an interview will be contacted.