



JOB POSTING
FITNESS CENTRE ATTENDANT
Part-time Student Position

Trent Athletics & Recreation Department

Supervisor: Fitness Centre Coordinator
Hours of Work: 10 -24 hours per week: Weekend Availability Required
Rate of Pay: Minimum Wage
Terms: August 2026 – April 2027

Trent Work Study Eligibility: Students receiving OSAP and who meet eligibility under the Trent Work Study Program (TWSP), will be given priority consideration for this position, for all fall/winter position. TWSP eligibility is not applicable for May-August. However all students are encouraged to apply. **For TWSP eligibility requirements, please visit the Financial Aid website at <http://trentu.ca/financialaid/work.php>.** Please indicate on your Cover Letter whether you are TWSP approved.

ABOUT TRENT ATHLETICS & RECREATION:

Dedicated to excellence, Trent Athletics & Recreation is committed to providing opportunities for Trent students and the community to become involved in a wide range of recreational, sport and leadership activities, at all levels, with the objective of encouraging and developing a healthy lifestyle.

ABOUT THE POSITION:

Sport Centre Attendants are responsible for creating a safe, clean, and welcoming environment for all students and community members. This role places a strong emphasis on facility cleanliness, organization, hourly checks, and equipment monitoring, while providing excellent customer service and support on the fitness floor.



Key Responsibilities:

- Clean and sanitize fitness equipment and high-touch areas throughout each shift
- Keep all fitness spaces, storage areas, and the Fit Desk neat and organized
- Ensure equipment is returned to proper locations and spaces remain safe and clutter-free
- Perform scheduled hourly checks to monitor cleanliness, safety, and overall facility condition
- Proactively address issues and maintain high standards across all areas
- Ensure all equipment is functioning properly and being used safely
- Report damages or maintenance concerns promptly using required procedures
- Remove or flag unsafe equipment and notify supervisors immediately
- Provide a visible and approachable presence to assist with questions
- Promote safe equipment use and enforce facility policies
- Offer basic fitness guidance when appropriate
- Greet all members and create a welcoming environment
- Respond to inquiries and provide accurate information on programs and services
- Promote offerings such as Personal Training, Group Fitness, Rock wall, and Registered Programs
- Contribute ideas to enhance the member experience and build a positive fitness community
- Help develop and support engagement initiatives such as fitness challenges, themed events, or motivation campaigns
- Encourage member participation and foster an inclusive, supportive environment
- Work with staff to bring creative ideas to life within the facility
- Assist with program and event setup and teardown
- Maintain basic records and documentation
- Follow all policies and participate in required training

Qualifications:

- Must be a Trent student (Work Study eligibility considered an asset)
- Flexible schedule which includes shifts from 5am to 11:30pm, including weekends & holidays.
- Must be able to work minimum two shifts per week (~10 hours per week) with weekend availability.



- Reliable, detail-oriented, and proactive
- Comfortable maintaining high standards of cleanliness and organization
- Interest or experience in fitness, sport, or recreation is an asset
- Willingness to work as part of a team, providing additional shift coverage as needed.

Training and Certifications Required – All training must be complete prior to starting first shift and the cost of training is the responsibility of employee.

- Police Record Check with Vulnerable Sector
- First Aid/CPR and AED
- Ministry of Labour Health and Safety Worker Awareness Training
- Workplace Violence and Harassment Training
- WHMIS (Workplace Hazardous Materials Information System Training)
- AODA Customer Service Training
- AODA – Integrated Accessibility Standards Regulation Training
- Information Security and Privacy Training

To Apply: All applications must include a cover letter and resume and can be submitted by e-mail to sport@trentu.ca (Microsoft Word or Adobe PDF). Please include your full name in the subject line of your e-mail.

Trent University is actively committed to creating a diverse and inclusive campus community and encourages applications from all qualified candidates. Trent University offers accommodation for applicants with disabilities in its recruitment processes. If you require accommodation during the recruitment process or require an accessible version of a document/publication please contact lesliespooner@trentu.ca

While Trent Athletics & Recreation Department appreciates all applications, only those applicants considered for an interview will be contacted.