



JOB POSTING

TRENT EXCALIBUR SUMMER CAMP HEAD COUNSELLOR

Trent Athletics & Recreation Department

Supervisor: Youth Development Coordinator

Hours of Work: 40 hours per week, flexibility depending upon program schedule

Start Date: June 17th – August 23rd, 2024

Deadline: March 1 2024

Stipend: \$7300.80

ABOUT TRENT EXCALIBUR CAMP:

The Trent Excalibur Summer Camp offers a unique and energetic summer experience of fun, friendship, and adventure! We are a day camp accredited by the Ontario Camps Association at Trent University in Peterborough, Ontario. Since 1993, we have been a leader in providing traditional and innovative camp activities, caring leadership, and meaningful experiences to grow as individuals and teams.

Our camp is located on Trent University's beautiful Symons Campus, along the banks of the Otonabee River. The natural setting of Trent's 1,400 acres of trees, open fields, streams, and lush forests provide a unique learning and recreational environment. The Athletics Centre is the hub of activity for all campers. Our air-conditioned indoor facilities include a full-size gymnasium, large change rooms, squash courts, a climbing wall, a fitness center, two dance/fitness rooms, a classroom, a rowing/paddling tank, and our health care center. We also have river access for rowing, canoeing, and water activities.

The Trent Excalibur Summer Camp is more than just fun. We believe camp can develop important skills including decision-making, problem solving, independence, teamwork, responsibility, and interpersonal skills. At the Trent Excalibur Camp we work hard to ensure that each camper can learn, grow, and play each day.

ABOUT THE POSITION:

The Athletics Department is a vibrant, energetic place looking for excited and passionate staff to be Trent Excalibur Camp counsellors this Summer 2024. Are you friendly, responsible, organized, and motivated to show initiative in a fast-paced environment? Do you want an active summer where you can be a role model to hundreds of kids and young people aged 4 to 17? Our counsellors are the primary individuals responsible for developing and supporting our diverse programs, whilst providing support and guidance for all campers and staff.

PRIMARY RESPONSIBILITIES:

- Camp supervision and development
- Program planning and integration of new initiatives and activities
- Plans, coordinates, and implements all aspects of your designated programs with counsellors
- Executes the Head period for all campers and break schedule for staff
- Mentors new and returning counsellors, including supervision, observation, and feedback.
- Other duties as assigned by the Youth Development Coordinator (may include regular administrative tasks)



HEAD COUNSELLOR SPECIALISMS:

There are currently 6 Head Counsellor Specialisms, including: **Mini Excalibur, Multisport, Science, Integrated Arts, Outdoor Education, and Leadership & Ultimate**. Each Head Counsellor also specializes in an age group, which are: **4-6, 7-9, and 10-12**. When applying for this role, please specify your preferred specialism and age group.

MINIMUM QUALIFICATIONS:

- Strong administrative and leadership skills.
- Mentoring and training experience.
- Excellent customer service knowledge and experience.
- Experience working with children and youth, preferably in a camp setting
- First Aid/CPR and AED
- Police Records Check
- Additional qualifications (NLS, Wilderness First Aid, etc.) are an asset

TRAINING REQUIRED– All training must be complete prior to starting first shift and the cost of training is the responsibility of employee.

- First Aid/CPR and AED
- Police Records Check
- Accessibility for Ontarians with Disabilities Act (AODA)
- Ministry of Labour Health & Safety Training
- Concussion Training

TO APPLY:

Candidates must prepare an application form, cover letter, resume, and answers to our application questions. Please email your application to excaliburcamp@trentu.ca with your full name and the position title in the subject line of your email (i.e. First and Last Name – Position Title).

For an informal discussion or to ask any questions about the role, feel free to contact Anna Richardson (Youth Development Coordinator) on 249-387-2717 or kimberlybrazier@trentu.ca

Trent University is actively committed to creating a diverse and inclusive campus community and encourages applications from all qualified candidates. Trent University offers accommodation for applicants with disabilities in its recruitment processes. If you require accommodation during the recruitment process or require an accessible version of a document/publication please contact youthdevelopment@trentu.ca.

While Trent Athletics & Recreation Department appreciates all applications, only those applicants considered for an interview will be contacted.