



Dr. Alicja and Dr. Gosia Zobel Student Conference Fund

TERMS OF REFERENCE

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- a. In the spring of 2025 two prizes will be awarded. The undergraduate prize will have a value of up to \$1000 yearly. The Graduate prize will have a value of up to \$1000 yearly. Should the selected applicants require less than the full funding (e.g. for a more local conference), the Deans may choose to award a second prize to another student within the total budget of \$1000 (graduate) and \$1000 (undergraduate).
- b. These expendable funds are intended for Canadian and International undergraduate and graduate students to attend international or domestic conferences that will advance their studies in science, philosophy, or women's studies and related fields, in particular, the intersection of science, politics and critical thinking.
- c. It is important that students present their work either through an oral presentation or a poster presentation. It is permissible for students to co-present with faculty.
- d. Students must be willing to engage with peers, and the university/research centres close to the conference.
- e. There will be one Zobel Student Conference Fund – and the School of Graduate Studies and Deans of Arts and Science will share the fund.
- f. Undergraduate students are invited to apply from January 1 – March 31 to the Office of the Dean, Arts and Science. Graduate students are invited to apply from January 1 – March 31 to the Financial Officer, School of Graduate Studies. Adjudication will take place in April. The winner(s) will be announced in May.
- g. A budget must be included with the application. Only conference registration

fees, workshop fees, travel and accommodation fees, transfers, parking, food (no alcohol), specialized clothing or equipment, and conference-specific print costs are eligible.

- h. The application must include justification on how the student's research matches the objectives of the prize.
- i. A short letter of support from a faculty member must be included with the application.
- j. Selection of recipients will be made at the undergraduate level by the Office of Deans Arts and Science. Selection of recipients will be made at the graduate level by the Dean, School of Graduate Studies.
- k. All awards will be credited directly to the student account prior to the conference. However, students must submit the original airplane boarding pass, conference fee receipt, and all other receipts after the conference or the prize amount will be reversed from the student account.
- l. Student recipients must sign a waiver form prior to travel.
- m. Students must put the following wording on their first slide presentation, "Supported by the Trent University Dr. Alicja and Dr. Gosia Zobel Student Conference Fund".
- n. Students must submit a short (1-page) summary describing the conference they attended, the title of the talk or poster they presented, and the benefits (skills, networks, etc.) they received from the conference attendance, along with a photo of the student beside the conference poster within one month of their return. This should be sent to advancement@trentu.ca so that it can be passed on to the donors.