**JOB POSTING**

**THIS AD IS FOR CUPE UNIT 2 positions.**

**You must be a registered Student at Trent University in order to apply.**

The Department of **add your Departmental name** invites applications for **CUPE 3908 Unit 2 Academic Assistants** for the 20xx-20xx academic year. Positions are at various times during the Academic Year 20xx-20xx

The hourly rate of pay is in accordance with the CUPE 3908 Unit 2 Collective Agreement and may be found in Appendix A Wage Rates on page 57 of the [CUPE Unit 2 collective agreement](https://www.trentu.ca/humanresources/sites/trentu.ca.humanresources/files/documents/CUPE%202%20Collective%20Agreement%202021-2024%20FINAL_1.pdf).

**Academic Assistant (AA)** shall be defined as an enrolled Trent University student who does not currently hold a GTA, and who is not responsible for the overall evaluation of students in a lab or workshop group, assigning and marking of students’ overall written and oral work in a course or principally responsible for conducting the lab or workshop; AA will work under the direction of a supervisor and will not work without oversight. Duties related to the position, which shall be in accordance with University and departmental practices, shall be determined by the person(s) who has (have) principal responsibility for the course. Assigned duties include the following: Demonstrating problem-solving and analytical techniques and related marking (e.g. Mathematics, Chemistry), Facilitating small group discussions and development of problem solving strategies (e.g. Environmental Studies, Indigenous Studies), Assisting students in laboratory settings (e.g. Biology).

**Qualifications:**

**Note, this area is for the Department to State the qualifications required.**

**Application:**

Applicants should send a

* Resume
* A copy of their latest Academic Summary

Submit Resume to:

Name of Chair of the Department

Department/ Program Name

Department Location

Department telephone contact number

Enquiries may be directed to **add contact name** by;

E-mail: **add email address** or by phone : **add** **phone number and extension**

**Deadline for receipt of applications add deadline for receipt of applications**

All positions are subject to budgetary approval by the Dean’s office.

THIS AD IS FOR RETURNING TRENT STUDENTS ONLY