



Office of Research
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**Policy on SSHRC
International Travel
Grants**

Purpose: The purpose of this program is to enable scholars to present a paper in international meetings of major scholarly significance and therefore contribute to the advancement and dissemination of knowledge in the social sciences and humanities. The conference must take place outside Canada.

Application Deadline: See Research Website for details (<http://www.trentu.ca/research/>)

Eligibility: Full-time humanities and social science faculty i.e. those eligible for SSHRC funding may apply. Applicants who request funds for Travel to International Conferences must play an active role in the conference, normally through the presentation of a scholarly paper. Applicants acting as the Chair of a session or not presenting a paper are not considered eligible for funding.

Applicants may not apply more than once in any academic year.

Allowable Expenses: Allowable expenses will be: a) airline transportation, plus reasonable ground transportation to and from the airports; b) registration fee; and c) \$100 per diem to a maximum of four days. The maximum award available for any conference will be limited to \$1,500.00.

Application Procedure: In addition to completing the application form, each applicant will be expected to provide the following information: a) curriculum vitae; b) nature and sponsorship of the conference; c) role which the applicant is expected to play in the conference; d) copies of correspondence with conference organizers confirming the role which the applicant is expected to play in the conference; e) paper selection process; f) a brief abstract; and g) the relationship of the conference and research presentation to your research program. Forms are available from the research website (<http://www.trentu.ca/research/>).
When submitting a research proposal, the original form including an attached CV, plus 5 copies must be included.

Evaluation criteria: Given the tight financial constraints under which the committee operates, past practice in evaluating presentations has normally relied on the following criteria. Priority is given to: a) invited presentations such as a "keynote address" at a major or annual conference, b) papers selected by an academic panel at a major or annual conference; c) regular presentations at a major or annual conference. If your paper does not fall within these criteria we invite applicants to make a case for support. Depending on the availability of funding, consideration may be given to supplement financial support to recently appointed faculty.

Notification: Applicants will be notified of the committee decision within 3-4 weeks of the competition deadline.

Appeals: The committee will not entertain appeals of its decisions.