



APPLICATION FOR WAIVER OF TUITION FEES
DEPENDENTS OF OPSEU AND EXEMPT STAFF

TERMS OF POLICY

Rebates and Waivers of Tuition Fees will be provided subject to the terms and instructions outlined on the reverse side of this form. Waiver of Tuition Fees for dependents will only be in effect while the applicant is in the employ of the University. The employee/applicant must be actively employed by Trent University at the start date of the course for the waiver to be valid. Eligible dependents will be subject to the policies and regulations as stated in the academic calendar.

EMPLOYEE/APPLICANT'S INFORMATION

Name _____
Department _____
Employee Number _____
Employee's E-Mail _____

DEPENDENT'S INFORMATION

Name _____
Student Number _____
Date of Birth (if son/daughter) _____
Relationship to Employee _____
OSAP Recipient Yes No

CREDIT COURSES – Registration Information
(Undergraduate Trent courses only)

Year _____ Full-Time Part-Time
Term: Fall-Winter Fall Winter Summer
No. of courses Requested _____
Course Code(s) _____
Course Name(s) _____

APPLICANT (Employee) _____ Date _____
(Signature to certify the information above is true)

HUMAN RESOURCES DEPARTMENT _____ Date _____
(Signature to certify that the dependent is eligible for a tuition waiver benefit for the courses above)

ONLY APPLICANTS NOT APPROVED WILL BE CONTACTED

C.c. Personnel File

DEPENDENT'S TUITION WAIVER

(Article 19.5 of OPSEU Agreement)

DEPENDENTS of a staff member who holds a regular or recurring appointment, enrolled in courses at Trent University, shall have their normal undergraduate academic fees waived for the duration of this Agreement. Ancillary fees are not waived. Admission and progression standards for such students shall be those applicable to other students.

DEFINITIONS OF DEPENDENCY

(Article 19.6 of OPSEU Agreement)

Dependency shall be considered to apply to anyone living in the family relationship of husband and wife (including common law) or parent and child.

Spouses: In any given academic year, tuition will be waived for one spouse only for each member of the bargaining unit.

Children: The applicable definition of children shall include adopted children, foster children, and married children, subject only to the condition that the children in question be twenty-five (25) years of age or under.