Office of Graduate Studies
Course Grade Sheet

Course Code:

Course Name:

Program:

Instructor:

Course Weight: ☐ **0.5 credit** ☐ **1.0 credit**

Term: ☐ **Fall/Winter** ☐ **Fall** ☐ **Winter** ☐ **Spring** ☐ **Other: _____**

If a Reading Course please attach a course description

Last Name	First Name	Student Number	Final Mark (%)

- Fall (September to December) course grades are due in Office of Graduate Studies January 30
- Fall/Winter (September – April) course grades are due in Office of Graduate Studies by May 15
- Winter (January to April) term course grades are due in Office of Graduate Studies by May 15
- Spring (May to August) term course grades are due in Office of Graduate Studies by Sept. 30
- Or, course grades are due in Office of Graduate Studies 30 days after course is completed

_____ _ _____

Course Instructor Signature **Date**

_____ _ _____

Program Director's Signature **Date**