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Final Steps (after the defence has been completed)

1. Complete the editing for your final draft. Have these edits approved by your Supervisor and remind them to inform the Program Director you have finished.
2. Format your final draft according to the information found in the resource, *Research and Thesis guide for Graduate Students*, found at:
<http://www.trentu.ca/graduatestudies/forms.php>
3. Send the first 10 to 20 pages of your final draft to The Office of Graduate Studies by email/pdf format for format approval. Do not print your final copies until you have received word your formatting is correct.
4. Submit the required minimum of four (4) copies of the final version to The Office of Graduate Studies. These four copies will eventually be distributed as follows:
 - i) Your Supervisor
 - ii) Graduate Program
 - iii) Trent Bata Library
 - iv) National Library of Cda (this copy for microfilming needs to be entirely black and white)
5. The cost of having the required 3 copies above bound is the responsibility of the student. Currently, the total is \$45.64. The Graduate Student Association pays the cost of microfilming for all students, (\$44.06).
6. Additional copies can be submitted at anytime. Copies are \$19.00 each.
7. Fill out the following three forms, found at:
<http://www.trentu.ca/graduatestudies/forms.php>
 - i) UMI Codes
 - ii) Thesis Licence
 - iii) Application for convocation