****

Foodservice Advisory Committee

August 3, 2023

MEETING NOTES

Attendance: Mark Murdoch, Food Services; Aimee Blyth, Seasoned Spoon; Alexx Bodden, Brianna Policicchio, TCSA; Jess Weitz, Housing; Johanna Hart, Student Affairs; Kassandra Glasbergen, The Ceilie; Riley Ambrose, TDSA; Shelley Strain, Sustainability; Christine Thomas, Chef Joseph Pirie, Jessica Brooks, Chartwells.

1. Review of Meeting Notes of June 8, 2023
2. Sub-committee reports
3. Operations and Marketing
	1. Bata Bean frictionless café – update from Chartwells, extended hours using AI, supported only by the BOOST app, will have staff on-site for several weeks to transition users to the new program
	2. Electric City Café move – rebrand as White Buffalo Cafe
	3. Proposed fall operating hours attached
	4. Working through the process of having Traill recognized as Food Guide Friendly Dining Room. – meeting with Health Canada August 10
4. Sustainability and Fair Trade
	1. Chartwells-update on the ban on single – pans in place to be compliant with December regulations for the September start up
	2. LEC recertification as a 3-star Green Restaurant completed
5. Budget
	1. No report
6. Catering
	1. No report
7. Additional Working Group Reports
	1. Dining room redevelopment group
		1. No report.
	2. Food Service RFP Group
		1. Starting to frame membership of the review team;
			1. Chair, Mark Murdoch, Executive Director, Food, Conferences and Campus Payment Services
			2. Tammy Driscoll, Manager or Purchasing
			3. Lori Johnston, Director, Conferences and Hospitality Services - largest catering user
			4. Michael Eamon, Colleges
			5. Jenifer Richardson, Durham
			6. One student representative from the TCSA and/or TDSA
			7. Nicole Sullivan, Housing and OPSEU
			8. Heather Klyn-Hesselink, TDSA
			9. Patti Kidd, Campus Payment, non-scoring technical advisor
		2. Updated RFP schedule attached
8. Closure of ’76 Sips Café
	1. New RFP issued
9. Fall working group and committee meeting schedule attached
10. General Discussion and Q & A
	1. A Pay-what-you-can harvest lunch will be held on Thursday October 5 with proceeds being donated to the TCSA food pantry
	2. A new plant based station will be introduced at Gzowski for the fall term
	3. The Seasoned Spoon has added an espresso machine
11. Next meeting – September 28



Items in RED are for internal information only and will not appear in the RFP document.

**

**

Food Services Advisory Committee

Fall 2023

Working Group and Committee Meeting Schedule

1. **Operations and Marketing Working Group 9:00 – 10:30**
* **September 26**
* **October 31**
* **November 28**
1. **Sustainability and Fair-Trade Working Group 10:30 – 12:00**
* **September 26**
* **October 31**
* **November 28**
1. **Budget Working Group 1:30 – 3:00**
* **September 26**
* **October 31**
* **November 28**
1. **Food Services Advisory Committee 9:00 – 10:30**
* **September 28**
* **November 2**
* **November 30**