

**TRENT UNIVERSITY
DEPARTMENT OF ENGLISH
THESIS AGREEMENT**

NOTE: This agreement is intended to provide guidelines to help students through the process of completing the Thesis. It is the responsibility of the student to make an appointment with his/her advisor to determine how the agreement is to be completed/enacted. Ballpark dates (e.g. “mid-May,” “end of June”) are acceptable, but once the agreement is completed both the student and the advisor are expected to do their best to meet the deadlines they create. This agreement is to be submitted to the Graduate Office before substantial work on the Thesis begins, at the latest _____.

1. student and advisor agree to work together, and establish, in general terms, the nature of the Thesis project and express their intentions in writing to the Graduate Office.

DEPARTMENTAL DEADLINE IS:

2. A) Draft of Formal Research Proposal to be submitted to advisor by: _____
B) Draft to be returned to student by: _____

DEPARTMENTAL DEADLINE IS:

THE DEPARTMENT WILL APPROVE AND/OR OFFER SUGGESTIONS ABOUT THE PROJECT BY:

3. A) Preliminary bibliography to be submitted to advisor by: _____
B) Comments to be returned by: _____
4. A) Detailed summaries of individual chapters/sections to be submitted by: _____
B) Comments to be returned by: _____
5. A) First chapter/section to be submitted by: _____
B) To be returned by: _____

ON A SEPARATE SHEET, PLEASE INCLUDE AN ENTRY SIMILAR TO THE ONE ABOVE FOR EACH CHAPTER/SECTION OF THE THESIS.

6. A) Final, complete draft to be completed by: _____
B) To be returned by: _____
7. Final meeting to discuss the Thesis and prepare for defence to take place: _____

Availability for Contact and Discussion:

For a variety of reasons (research, recreation, family, etc.), students and professors are often absent from the university in the months from May-September. To avoid unforeseen delays, please indicate in the space below the dates when (to the best of your knowledge) you will not be on campus to discuss the Thesis in the spring/summer. If appropriate, please provide alternate phone numbers and addresses to cover these times. Will you be checking your email during your absence?

STUDENT:

SUPERVISOR:

SIGNATURES:

(student)

(Advisor)

(Date)

(Date)