

## Trent University Examination Regulations

The following list of regulations applies to all examinations held during the formal examination periods at the end of each academic term.

- a) Books, papers, bags, coats etc. are to be left at the front of the room.
- b) No cell phones or other electronic devices are allowed. Students who bring them will have to leave them at the front of the room. If a student is found to be in possession of an electronic device during the exam, the device will be confiscated until the end of the exam - the student may be charged with an Academic Integrity infraction.
- c) The Trent Student ID card must be placed on the desk; each student's identification will be verified by the invigilator.
- d) The only other items allowed on each student's desk are: exam and answer books, pens, pencils, eraser (no pencil cases) and any other material approved by the instructor (e.g., calculator).
- e) No paper may be detached from an exam book. A student may not take an examination book or any part of an exam book or scrap paper that is given by the Exam Invigilator from the exam room.
- f) Students may not submit their examination booklets or leave the examination within the first 60 minutes. No student will be allowed entry to the examination room after 60 minutes into the examination. Students may not leave the examination room during the last 20 minutes of the exam.

The following activities during tests and examinations are examples of behaviour that is unacceptable under Trent's Academic Integrity policy. Students who engage in dishonest behaviours like these risk being charged with academic dishonesty. For more information, see the Academic Integrity website [www.trentu.ca/academicintegrity](http://www.trentu.ca/academicintegrity)

- Communicating with another student during a test or examination;
- Bringing aids that have not been authorized by the instructor into an examination or test. These include study notes as well as electronic devices like cell phones, tablets and other devices that have memory capabilities;
- When given authorization to leave the exam room (e.g., to go to the washroom), communicating with someone else about the test or retrieving concealed notes;
- Impersonating another individual or allowing someone to impersonate you for an examination or test;
- Copying from other students or knowingly permitting other students to copy from one's own test or examination paper.