

Frost Centre for Canadian Studies and Indigenous Studies Guidelines for Internal Faculty Appointments.

Approved by Frost Centre Board Feb. 3, 2010/ revised April 14, 2010.

Tenured and tenure-track faculty who wish to be appointed to the Frost Centre (FC) will provide the Director with a CV and a letter explaining their interest in affiliation, noting how their background and research interests and scholarly contributions would be of interest and relevance to Frost Centre graduate students and other Frost Centre members, and the mandate of the Frost Centre for Canadian Studies and Indigenous Studies as a whole. They should also outline how membership in the Frost Centre would contribute to their own teaching and research interests. Not all Frost Centre members have expertise in the area of Canadian Studies or Indigenous Studies, but all do have strengths in areas that complement the study of Canada and Indigenous Studies in the Frost Centre.

The Frost Centre relies on the co-operative efforts of all its membership in their support of the work of Director and Administrative Assistant to ensure its success both as a Research Centre and a base for two of Trent's largest graduate programmes. Membership in the Frost Centre denotes:

- a Trent faculty member meets the criteria for membership in a graduate programme (last updated December 2006 by Senate/see below). These criteria may determine that a Trent faculty member's Frost Centre appointment could be to the MA programme only, until such time as s/he has gained sufficient graduate teaching/committee experience to be appointed to the CAST PhD programme. In such cases the Frost Centre would have to apply for a Trent faculty member's appointment to be expanded to include the PhD programme.
- the ability and willingness to
 - act as a dissertation/thesis supervisor for FC PhD and MA students (as per the criteria approved by Senate)
 - work on FC MA/PhD supervisory committees (as per the criteria approved by Senate)
 - supervise/be a member of FC PhD comprehensive committees
 - chair oral FC thesis/dissertation examinations and comprehensive exams from time to time as requested.
- an active contribution to the role of the Frost Centre as a Research Centre. Such activity could include presenting talks, attending talks and seminars, organizing talks, workshops, and seminars relevant to the intellectual interests of the Frost Centre, sitting on Frost Centre committees, and contributing, as requested, to the Frost Report.

Applications will be reviewed by the Frost Centre Appointments Committee (FCAP) which will make recommendations to the Frost Centre Board (Board). The Board's recommendations will be sent in turn to the Graduate Studies Appointments Committee which will make all recommendations concerning faculty appointments to Trent's Graduate Studies Committee. The latter recommendation is then sent to COAP for final approval.

In assessing faculty for initial appointment in the Frost Centre, the FCAP will look for:

- an active and ongoing program of research, indicated by publications such as articles in academic journals (both refereed and non-refereed), books, chapters in books, published conference proceedings, and edited books.
 - other examples of scholarly engagement such as book reviews, conference presentations, unpublished reports, conference and workshop organizing, receipt of research grants or participation in joint research grants .
 - in the case of Indigenous Studies (IS) faculty members who have qualified, or intend to qualify for tenure as a candidate with traditional aboriginal knowledge, or as a dual tradition scholar, the FCAP will also take into account the definition of scholarly activity given in Appendix I of the IS statement on tenure process and review.
 - previous history or experience supervising/committee participation of graduate students and/or undergraduate honours students.
- In coherence with the guidelines for the appointment of graduate faculty at Trent, every seven years all faculty who are members of the Frost Centre will be asked if they wish to be re-appointed to the Centre. If they wish to be re-appointed for another seven year term, they will send the Director an updated CV, and a letter detailing their research activity and contributions to the Frost Centre over the last seven years. FCAP will be looking for similar indicators of an active research program as listed above. It will also take into account, at the time of re-appointment, the type and kind of contributions that faculty have made in other ways to the Frost Centre such as sitting on student and other FC committees, teaching FC courses, organizing activities in the Frost Centre to enhance its profile as a Research Centre.

Criteria for Membership in a Graduate Program:

Master's Supervisory / Graduate Teaching Membership

- Nomination by program
- Ph.D. or equivalent qualification appropriate to the discipline
- An established program of research, including peer-reviewed publications
- and/or other evidence of productivity in scholarship, research and creative activity, appropriate to the discipline
- Evidence of external or internal research funds, as appropriate to the discipline

Doctoral Supervisory Membership

In addition to criteria for Master's Supervisory membership:

- A successful record of participation in graduate education (such as teaching a graduate course, serving on a supervisory committee, or examination committee), where such participation is possible

Recommended to Senate by the Graduate Studies Committee, Nov, 2006

Amended and Approved by Senate December 5, 2006